

BOARD OF SUPERVISORS

Brown County



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ADMINISTRATION COMMITTEE

Steve Fewell, Chair
Tim Carpenter, Vice Chair
David Steffen, Thomas De Wane, Allan Jamir

ADMINISTRATION COMMITTEE

Thursday, June 6, 2013

Approximately 5:15 p.m.

**(To follow Joint Ed and Rec And
Administration Committee meeting)**

**Room 207, City Hall
100 N. Jefferson Street**

- I. Call to Order.
- II. Approve/Modify Agenda
- III. Approve/Modify Minutes of April 25, 2013.

Comments from the Public

1. Review of minutes:
 - a) Housing Authority (April 15, 2013).

Communications:

2. Communication from Supervisor Dantine re: To have Human Resources look in to better system to compensate our employees in lieu of the step and pay grade system. *Referred from May County Board.*
3. Communication from Supervisor Steffen re: Amendment to Resolution #10h, upon passage of Resolution #10h. Brown County shall begin submitting monthly invoices for all costs associated with the referenced resolution to the following state-level offices and departments: Department of Administration, State of Wisconsin; Office of the Governor; Association of State Prosecutors (cc: via e-mail only); Office of every State Government Assembly and Senate representing Brown County (cc: via e-mail only); Wisconsin State Journal (cc: via e-mail only); Green Bay Press Gazette (cc: via e-mail only). *Referred from April County Board.*

Department of Administration

4. Budget Status Financial Report for March, 2013.
5. 2013 Budget Adjustment Log.
6. Government Finance Officers Association Certificate of Recognition for Budget Preparation.
7. Director's Report.

Information Services

8. Budget Status Financial Reports for February and March, 2013.
9. Director's Report.

Human Resources

10. Budget Status Financial Report for April, 2013
11. Activity Report for April, 2013.
12. Director's Report.

Child Support

13. Budget Status Financial Reports for March and April, 2013
14. 2012 Final Child Support Report.
15. Director's Report.

Treasurer

16. Budget Status Financial Reports for March and April, 2013
17. Treasurer's Financial Report for the Months of January, February and March, 2012.
18. Treasurer's Report.

County Clerk

19. Budget Status Financial Reports for March and April, 2013.

Corporation Counsel

20. Request for approval to transfer money from the general fund to the Corporation Counsel budget, in the amount of \$11,980-\$12,455, for the purpose of obtaining a subscription to the nationally recognized legal research site BNA, (Bureau of National Affairs) specializing in the area of Employment and Labor law to assist in-house counsel.

Other

21. Audit of bills.
22. Such other matters as authorized by law.
23. Adjourn.

Steve Fewell, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, April 25, 2013 in Room 200 of the Northern Building, 305 East Walnut Street, Green Bay, Wisconsin.

Present: Chair Steve Fewell, Supervisor Jamir, Supervisor Steffen
Excused: Supervisor DeWane, Supervisor Carpenter
Also Present: Executive Streckenbach, Supervisor Sieber, Brent Miller, Dave Hjalmsquist, Kevin Raye, Paul Van Noie, Jeff Oudeans, Sandy Juno, Kerry Blaney, Lynn Vanden Langenberg, Jason Beck, Maria Lasecki.

I. Call to Order.

The meeting was called to order by Chairman Steve Fewell at 5:00 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to approve the agenda with the modification to move 18a after "Comments from the Public". Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of March 28, 2013.

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public: None.

Although shown in proper format, Item 18a was taken at this time.

1. **Review of minutes:**
a) **Housing Authority (March 18, 2013).**

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Treasurer

2. **Budget Status Financial Report for December, 2012 and February, 2013.**

December, 2012:

Expenditures were 11.3% below budget year to date or a savings of \$84,439.

Revenues were 16.9% below budget year to date primarily due to fewer tax delinquencies. Delinquencies were much lower and were at pre-2007 levels prior to the recession.

February, 2013:

Property tax revenue from interest and penalties is tracking at 56.3% of budget. Current year budget numbers were estimated based on 2012 actuals of approx. \$2.35 million. Since it peaked in 2010; however, delinquent tax balances have been steadily on the decline in part due to banks foreclosing on homeowners and paying the taxes sooner. As a result, delinquent tax

balances are back near 2007 levels of nearly \$4.1 million when revenue from interest and penalties was \$1.68 million.

Interest on investments is at 25.7% of budget primarily due to the timing of coupon payments from municipal bonds which are paid in six month intervals and will be received in the coming months.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

3. **Treasurer's Financial Report for the Month of December, 2012.**

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place no file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

4. **Treasurer's Report. None.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

County Clerk

5. **Budget Status Financial Reports for December, 2012 and February, 2013.**

December, 2012:

Expenditures: All categories of Expenditures are within an acceptable range of Amended Budget except Operations and Maintenance. The spike is due to materials associated with the extra Governor Recall elections (ballots, supplies, and envelopes).

Revenues were consistent with the Amended Budget. Sales and Services were high due to a steady volume of Passport Services. Intergovernmental Charges were high due to (2) Recall elections reimbursements (147% of Budget estimate).

Juno informed that they did have to come to the County Board last year to ask for some revenue from the General Fund to get through the elections but at the end of the year they did return money back to the General Fund. Our final budget included \$68,372 being returned to the General Fund.

February, 2013:

Expenditures: All categories of Expenditures in range of the 2013 Budget except Operations and Maintenance. The spike is due to election ballot shells ordered for spring elections.

Revenues are consistent with the 2013 Budget. Sales and services were high due to a steady volume of Passport Services. Intergovernmental Charges won't be processed until May, 2013.

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

6. **Budget Adjustment Request (13-35) Category 3b: reallocation of personnel services and fringe benefits to another major budget classification except contracted services.**

Clerk Typist I (.5 LTE) is in the Table of Organization but was not funded in 2013 Budget.

However, in order to reduce full-time staff working too much overtime; and be adequately staffed in the County Clerk's Office when staff is on vacation, sick, attending meetings, etc. Dollars needed to be reallocated in the County Clerk's 2013 Budget to fund the Clerk I as a (.18 LTE) position to assist the office on an as needed basis through the end of the year.

Estimated funding should be for approximately 384 hours at a rate of \$13.00 per hour. This is the most cost effective method of ensuring the office had adequate coverage, that statutory duties and responsibilities of the office are carried out, and that we do not exceed our Budget expenses for salaries. There was no impact on the levy.

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Child Support

7. Budget Status Financial Reports for February, 2013.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Outstanding Achievement Award – FFY 2012 Child Support Performance.

Child Support Director Maria Lasecki informed that their department was one of eight counties that received this award. They met the performance standards in two measures but also increased their performance by 1.71% which was unheard of. Fewell congratulated their department on their work and achievement award. Jamir reflected Fewell's comments and stated "Congratulations and keep it up".

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Director's Report.

Lasecki stated that she wanted to make sure the committee members received her email with regard to the funding deficit and the endeavors that they had been trying to undertake at the state level. She believed that they may be somewhat successful in hearing good things coming out of the conversations that were taking place with the Joint Finance Committee with regarding the Child Support Funding Crisis we face in 2014. She was fortunate enough to be very involved with WCSEA's endeavors as well as their own, locally, in an effort to educate legislators regarding the impact of this shortfall. Basically, the request was for the restoration of \$4.25 million, or the dollar amount the Child Support program is slated to incur as a deficit in the upcoming biennial budget.

While there is still a great deal of work to be done, she was confident that their message had been successfully delivered and was being taken into serious consideration. The response that they were hearing was often favorable and it did not start out that way.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Information Services

10. **Budget Status Financial Report for January, 2013.**

The expense budget for 2013 is tracking nicely.

Revenues: This budget is funded by chargebacks to departments based on an overhead formula and labor direct expenses. Transfer in is for the programmer/analyst wages from the EMR project.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10a. **Discussion and possible action re: Brown County Fiber Network Expansion.**

Fewell apologized for this being added late and informed that this came up at a critical time due to timeframes and stated they needed to move this up. He was trying to be accommodating and work with administration.

Information Services Director David Hjalmsquist apologized for this being a late addition and explained that there had been a flood of information from the last four weeks. He wanted to give the committee an update and a history of what had transpired. He informed that he was looking for guidance as they move forward. Hjalmsquist provided three handouts (attached). He referred to the handout re: Brown County Fiber Expansion and informed that it encapsulated the spreadsheet and the project itself and briefly spoke in regard to it. The diagram showed the construction project as far as what they were looking to do.

Hjalmsquist went through the handout which highlighted the reason for the request, the financial/funding and explained the three pieces to this project. It was recommended that funding be allocated for projects 1 and 2. Funding these additional projects, would allow for all projects to be sent out for bid at the same time, thus allowing for potentially lower costs to complete each projects.

Fewell questioned the benefit of going to the Zoo, Hjalmsquist informed that they could do distant learning. They had also expressed interest to do other types of things such as seeing the animals live. The cost to go from 41 to the Zoo was already funded at \$335,000. The funding was in last year's budget contingent on getting the connection at 41 and County B to Merit.

IS Network Support Manager Kevin Raye stated that if the Brown County put in the project the county would own the fiber and Merit would make a purchase from Brown County for certain amounts of strands on that fiber. This had been a two year project. Merit had received \$200 million dollars through a federal stimulus grant to put fiber across Northern Michigan into Superior. The county was aware of this project and that's why the county approached last year's funding to the Zoo. Merit then went quiet for a while. They were focusing on their first project. The second phase was for them to come down here. The county thought they had more time. Merit expressed that they needed to have everything in the ground and paid for by July 31st or their money goes out. If they went past the 31st they pay on it. Merit expressed that they would love to have Brown County as a partner. It was half and half costs. The more people that get in the less cost to Brown County, however Merit was moving forward either way. Raye reiterated that the tight timeline was due to finding this info out four weeks ago.

Fewell stated they were working with a private vendor Nsight and questioned if there were any other private vendors that were interested. Hjalmsquist responded that Merit was working with

other companies and right now the county's big push was with Merit because Merit was conglomerating the others together. Merit would have to cut one check and the other entities would pay Merit for their share.

Raye informed that Brown County, in the project, would have a second conduit put in on the left side of the bridge. It would have their own cable running from the left side of the bridge all the way to County B because Merit didn't have any capacity in their conduit. Down the road, if the county did something at Barkhausen or the Village of Suamico the county will have the capacity in their own duct and their own fiber. The big issue was coming across the bridge. It was a one-time shot across the bridge. Department of Transportation owned a conduit and had one free conduit left. They had multiple conduits up there which were all in use. When the county was working with DOT, they informed that it was one cable, one time or they were filled. If the county was not part of this right away, they could do the project in the future but they would have to bore the river. When the county did the original fiber project across Walnut Street bridge, the river boring was \$200,000 itself.

Hjalmquist reiterated that Merit was going to go with or without Brown County. They had all their permitting and agreements in place. Merit was working with the DOT in the event that the county decided not to. Merit was giving the county the benefit of being first and they would pull through the county. As stated previously by Raye, the county would own it and maintain it at some fee per year for Merit and the county would be generating a little money immediately off the bat. Fewell questioned if Nsight would pay for that too. Raye stated that they had just expressed interest but it would bring costs down yet. Nsight originally wanted to get to Bay Beach. They had a discussion with them about a week ago and they expressed interest but once the bridge piece was in place. If the county could build that whole network it was a better benefit to the county. Brown County would be on the DOT agreement.

Fewell stated he was concerned with working with one vendor. Hjalmquist stated that based on what came across the bridge, they would have the capacity to talk to other vendors.

Streckenbach informed that if the county decided that they didn't want to partner with Merit and get the \$103,000, Merit would bore and run their own line to UWGB, they were going one way or another.

Raye stated that the county had part of the original fiber project; they had a community area network called NEWCAN (Northeast Wisconsin Community Area Network). They had meetings every quarter and other vendors had been there and knew what was going on. No one had expressed interest because they had capacity somewhere already. Fewell understood but he didn't want to give preference over private vendors out there because the county was a public entity. Hjalmquist stated that if someone came after-the-fact and expressed interest the county would, depending on their needs, be able to suffice what they need to get across.

Streckenbach felt the bigger question that was discussed and to decide was did they need to go across and do they need to connect that side of Brown County. They then question at any given point in time will Suamico, Howard, the Zoo, Barkhausen, Reforestation Camp will the county ever want to have available to them the network. If they do believe that, this was the one cost efficient way of providing that access. The way things lined up there was a partnership to go across the bridge. As far as future costs, no one knew. As far as connecting the northwestern side they don't know if there were revenue opportunities down there, but ultimately the goal was to create a grid where municipalities, school districts, and eventually hospitals will happen.

As far as boring the river, Raye stated that it would be up to the DNR whether it was possible.

Fewell questioned what the benefit was of the county going up County B. Merit was willing to pay 50% of the cost from County B all the way across. Fewell questioned if they could not use the funding and propose that the line to the zoo doesn't happen and use the funding to pay for this project. Hjalquist and Raye stated they could. Raye stated the zoo bonding was \$335,000, the construction for Hwy 41/County B and the bridge was \$460,000 so they would have to ask for a budget transfer from the general fund for \$125,000. Nsight had no interest on the west side with Hwy 41/County B. Raye stated their main hub was on the other side of the bridge. When they had construction out to the zoo, they had a fiber cable for the county but they were putting in a big enough conduits that another cable could go in there one day. Why the capacity to the zoo, there was no high speed stuff out there right now. Because it wasn't heavily populated, no one had put in the infrastructure out there. Some of the things that the zoo wanted to do, they wanted to put in technology advancements so if they put in a zip-line and they could process credit card payments, they could rent out rooms from the internet, and do distance learning. The connection on the T1 that they were currently on, there was not enough bandwidth there right now. It was the same thing at the Reforestation Camp. They were paying for a T1 for both of those sites. They had an estimate to bring Barkhausen on it, it would cost \$106,000. Over 20 years they were going to pay over \$60,000 for a T1 out there. With that main link in they could bring bandwidth to those sites and expand the technology portfolio services. Barkhausen wanted to do distance learning and video conferencing with UWGB and have classes; it could possibly generate revenue someday.

Streckenbach added that at the zoo with the animal hospital they wanted to teleconference. He informed that he had contacted the zoo and questioned if this got postponed would it alter any plans if they have to wait a year contingent the board approving it in next year's budget? Could it wait? And it could. So if the board felt more comfortable only doing the one section, applying the \$335,000 and taking out the \$125,000 they could do that.

Hjalquist stated that it was \$125,000 right now, they still don't know talking with Nsight how much more. With regard to Pulaski, they had been in talks with Nsight on trying to get fiber from their tower potentially to the library out there, it was still an ongoing discussion but they had not had any plans or hadn't come back with any solid information for them.

Steffen felt like this was a policy type thing but when they think about what they want to invest in with regard to county recreation programs, when looking at the golf course, the library, and a museum, he believed the only thing that was working was the Zoo and felt they should be investing in the Zoo for the future. It sounded like they had great plans and opportunity and that had been budgeted. That's part of why he felt it made sense.

Fewell questioned if they felt comfortable with the committee approving this not to exceed the number Hjalquist had and questioned if he would bring back bids. Hjalquist responded that the bids were due on May 6, 2013, bid opening at 10:00 or 10:30 a.m. He will have that information and would be willing to say that by the afternoon of the 6th he would be able to provide a summary of what they received.

Further discussions ensued with regard to the possible options as well as the pros to funding now or wait a year. Hjalquist stated that one of his goals would be to approach the Howard Suamico schools to tie in and provide services for. Raye stated another potential project would be with the Village of Suamico. Streckenbach felt the long term view would be that Brown County would be in the position where they would be the hub for eventually their blade center.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to approve not to exceed \$461,185 for the Fiber Optic Project in the form of Budget Adjustment taking funds from the General Fund reserves. Vote taken. MOTION CARRIED UNANIMOUSLY

11. **Director's Report. None.**

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Resources

12. **Budget Status Financial Report for February, 2013.**

Savings in Personnel & Fringe Benefits totaled \$59,529 due to vacant positions (HR Manager, Employee Services Manager, Analyst, and Safety Coordinator). Salary Adjustments were recorded at year-end through the Transfer Out line.

Revenues were either on target or exceeded budget amounts.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

13. **Activity Report for March.**

No further discussion held.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

14. **Director's Report.**

Steffen questioned the status of the Class and Comp study. Vanden Langenberg responded that the subcommittee had not met yet, but in the process, the job descriptions and instructions had been mailed to all of the departments and they were working on them right now. They had to get the subcommittee together and bring in the consultant to talk about how the project would work. The consultant would be willing to come to this committee. Vanden Langenberg informed that even though they were comparing to the market, as a government entity, they will never be the leader in pay, they can't.

Vanden Langenberg informed that they completed the Museum reorg and that should be coming forward soon.

The Assistant Director for Public Safety job description was ready but won't be on the Public Safety Committee agenda until June.

There continued to be some reorganization in a lot of departments and that was because they were constantly moving staff and taking a look at what positions they needed to function properly as well as taking a good look at their operations. They were positive steps but it did add another element to the wage comparability study. It will be a moving target.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Department of Administration**15. Budget Status Financial Report for February, 2013.**

Revenues: Transfer in from the project team is trending lower than expected due to the vacancy of the project team members.

All expense categories are under budget. In addition to the vacancy of the project team members, salaries and fringe are also lower than expected due to the vacancy of the Senior Accountant position which was not filled until April 2013. The contracted services budget related to the preparation of the indirect cost allocation plan which was in process.

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. 2013 Budget Adjustment Log.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Resolution Re: 2012 Budget Overdraft and Shortfall Appropriations.

Miller reported that when they get to the finalizing of the audit they had to do a resolution. He briefly spoke in regard to the information on the resolution located in the agenda packet.

Fewell stated that basically what they were approving was appropriations to balance accounts, basically spending \$1.5 million dollars out of the general fund.

Streckenbach stated that they were returning this year \$2.6 million, and that was after this had been taken out. Between the last two years they had returned \$11 million to the general fund. Overall the county had done very well at maintaining cost, historically Community Treatment Center always ran in the red or has and will forever. Where they see that offset that loss was through community programs. This was just accounting, the good thing was that they didn't return as much as last year, which was good because they didn't want to overtax the taxpayers but as they continue to find better practices and understanding the budget process they were hopefully going to shrink that return to the general fund. But, with this process right now, they collectively will be putting back \$2.6 million in the general fund.

Jamir stated that these were just anomalies, the Clerk of Courts, you can't plan for that. Miller stated that the other issues you see in the Treasurer's budget was that in the past there was interest on taxes if they were late but now that they were going into foreclosure banks were paying that off quicker so they don't have to pay interest on that. Streckenbach stated that historically the Treasurer always returned a hefty amount of money. Streckenbach informed that what happened in 2012 was more of a budget strategy based on trends and not a reflection of the Treasurer and gave a brief explanation. Unfortunately they couldn't foresee that the foreclosures would be paid off by the banks and a number of other things.

Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

18. Director's Report.

Miller informed that they had HIPPA training last week with an attorney from out of town. They

had probably 18-20 individuals attend. The county was very specialized because so many counties and public entities don't have a mental health center or self-funded health insurance plan. It was very good training, very beneficial. A lot of employees from the CTC and Human Services state that this was the best HIPPA training they had ever participated in. They were excited to see that. It was a three hour class.

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

18a. **Budget Adjustment Request (13-37) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).**

Director of Administration Brent Miller referred to the Budget Adjustment Request (attached):

"Narrative Justification: Request to transfer \$500,000 from the General Fund to be appropriated to the demolition, recycling and hazardous materials abatement for the old Mental Health Center located on St. Anthony Drive in Green Bay. The current unassigned fund balance reserved for contingencies has met the maximum 20 percent, so general funds are available in the unassigned cash flow to be spent on non-recurring purposes."

Miller informed that there was an accompanying Executive Summary re: Request for Funding – Demolition of Former Mental Health Center (also attached).

Miller explained the budget adjustment as follows:

The request to transfer \$500,000 from the General Fund and go into the General Fund Transfer Out and then an increase will be transferred to the MHC Demolition Transfer In.

The \$190,540 was the estimated revenue from the scrap in the building.

The MHC Demolition Contracted Services would be \$530,540 so they had to increase that fund by \$530,540. The \$30,540 of the \$530,540 would come from the demolition sales which brings it down to \$160,000. That \$160,000 revenue would be used to build two new storage buildings for the Sheriff's and Facilities Departments. This was the storage for the repossessed vehicles. The current ones would be destroyed with the sale to the veteran's property.

Van Noie informed that at this point in time they were asking for the budget adjustment for the eventuality that they could have comparable space somewhere else. The first thing they were going to do was look at spaces that might be available. They thought they would include this as a potential so they didn't have to come back down the road to ask for more money.

Streckenbach stated that ideally they were going to find an existing property that the county already owned. Fewell felt that they didn't have a solid plan on how to spend the money. Streckenbach informed that they had multiple options to consider.

Oudeans interjected that one of the new storage buildings would be for facilities at the jail complex which would take care of the Bayview campus as far as salt and plow equipment storage. The other facility, they were looking at the West side landfill at the transfer station. They were also looking at adding on to the existing 9,000 sq. ft. by the Sheriff's office. There were two issues in which they had the Drug Task Force impound vehicles through the state and federal people and the Sheriff's office had a contract and was storing offsite, wrecked vehicles were held for a year, year and a half if there was a death or investigation. Ideally the Sheriff

would like additional storage space at their location. Oudeans reiterated that they were in the process of looking at other possible available sites.

Sieber questioned if this would be brought back once there was a solid plan. Fewell responded that when you allocate \$500,000, you allocate \$500,000. Van Noie stated that it would be a capitol project at that point. Fewell stated that he understood that they would vote for that but the funding would be there.

Jamir questioned if they would have a more solid plan by County Board to present to the other board members. Oudeans felt they could, Van Noie agreed.

**Motion made by Supervisor Steffen, seconded by Supervisor Jamir to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

The committee returned to Item #1a at this time.

19. **Audit of bills.**

Motion made by Supervisor Jamir, seconded by Supervisor Steffen to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

20. **Such other matters as authorized by law.**

21. **Adjourn.**

**Motion made by Supervisor Jamir, seconded by Supervisor Steffen to adjourn at 6:14 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein
Recording Secretary

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, April 15, 2013, 3:00 p.m.
City Hall, 100 N. Jefferson Street, Room 400
Green Bay, WI 54301

MEMBERS PRESENT: Rich Aicher–Vice-Chair, Ann Hartman, Sup. Andy Nicholson, Corday Goddard

MEMBERS EXCUSED: Tom Diedrick-Chair

OTHERS PRESENT: Robyn Hallet, Rob Strong, Ben Fauske, DonElla Payne, Pat Leifker, John Massuci, Alla Massuci, Noel Halvorsen, and Caleb Kopczyk via teleconference for Item #8

APPROVAL OF MINUTES:

1. Approval of the minutes from the March 18, 2013, meeting of the Brown County Housing Authority

A motion was made by Sup. A. Nicholson and seconded by C. Goddard to approve the minutes from the March 18, 2013, meeting of the Brown County Housing Authority. Motion carried.

A motion was made by Sup. A. Nicholson and seconded by C. Goddard to take Agenda Item #4 out of order, followed by Item #8, and then resume the original agenda order. Motion carried.

OLD BUSINESS:

4. Discussion and possible action regarding request from a BCHA downpayment loan recipient for a future homebuyer to assume their loan

R. Hallet introduced the issue which was originally brought up in November 2012. She explained that J. Massuci and his wife A. Massuci received a downpayment assistance loan from the BCHA in the amount of \$20,000. They have been trying to sell their home for some time now but have received little to no interest from prospective buyers. They had previously discussed this issue with the BCHA, and it seemed that the BCHA would be open to the option of allowing a new buyer to assume the new mortgage. At this point, the Massucis would like to request definitive approval so the home may be advertised as such. R. Hallet added that a prospective new homeowner would have to meet all of the same qualifications and requirements for the program except being an HCV participant at the time of home purchase.

A. Masucci noted that she and her husband put in a lot of extra work and improvements into the house. She added that because of the improvements and market price of the home they would not be able to pay the loan back to the BCHA. Their realtor is suggesting she can only list the house for \$109,000, but according to A. Massuci with that sale price, they would hardly have enough to pay back the \$20,000 to the BCHA and that would leave the family with \$0 without paying the realtor. She reiterated that she and her husband can no longer afford to live in the home and pay the utilities.

R. Aicher asked how much the mortgage is and how much the couple owes the BCHA. A. Massuci responded that the mortgage is \$85,000, and R. Hallet stated they owe the BCHA \$20,000. He added that whoever the new homeowner goes to for their primary loan

will want some downpayment, which would minimize the BCHA mortgage; there are many variables that dictate whether this arrangement would work for a prospective buyer, including credit quality of the borrower, where they are getting their financing, and how much downpayment they have.

A. Massuci stated that the only way that she and her husband will get ahead is if the loan is forgiven. R. Hallet interjected that there was no discussion about forgiving the loan; the discussion was that a potential buyer would assume the mortgage. A. Massuci reiterated the fact that there currently is no buyer. R. Aicher stated that the situation is the same as it was in November. He also clarified what was meant by another owner assuming the BCHA loan – the new owner would take on the \$20,000 loan from the BCHA and would be liable for it with the same terms in which it was initially issued. However, he expressed with the numbers that he doesn't feel the odds of that happening would be very high unless the buyer would have a significant amount of downpayment to bring to the table.

N. Halvorsen recalled that the Massucis are requesting the possibility of assumption because it would allow them to market the property with \$20,000 of secondary financing, which may appeal to some buyers who can't finance the full amount of the house.

R. Aicher then asked R. Hallet if the BCHA is even permitted (by the funding source) to allow another homeowner to assume the loan, to which she responded that they have been operating under the assumption that it would be permissible. This hasn't been researched. He then clarified that in November the situation was left in that once the Massucis had a potential offer, they would return to the BCHA and if there was not enough money to pay back the BCHA, they would then decide what to do. Without a potential offer, the BCHA cannot make a decision. He then added that the potential for another owner to assume the loan is not a very realistic option depending on how the new buyer would finance it.

A. Massuci reiterated if the realtor sold it for \$109,000 after paying back the BCHA and paying the realtor's fees that would leave them with nothing. R. Aicher agreed that may be the most likely scenario. (The Massucis left the meeting at this point.)

N. Halvorsen stated that the family is not getting any prospective buyers at the current price. If they were able to advertise the home as having a secondary mortgage available to a buyer, it might open up the home to a larger pool of potential buyers. R. Aicher stated that the way the numbers work out, this option might not work; the buyer may not be able to even get a first mortgage if they are not bringing any of their own money to the table. This option may get more people interested in the property, but in the end it may not matter if the interested parties can't make the transaction work. N. Halvorsen added that NeighborWorks has followed through with something similar in the past, though it is rare.

R. Hallet stated that she does not believe they are nearing foreclosure; they have chosen to refrain from making their moving plans until they have an offer on the home, which is a prudent decision.

R. Aicher suggested it could be a goodwill gesture to say that second mortgage financing may be available to a qualified buyer. R. Strong stated that the Massucis sound unwilling to sell it for less than they think they need to make themselves whole, and R. Aicher stated they will never sell it if that's the case. R. Strong stated they should therefore consider dropping the price and come back to the BCHA at that time with a compromise regarding how much they can repay to the BCHA. R. Aicher stated that their motivation should be to get out from under the financial obligations of this property.

N. Halvorsen stated that perhaps the Massucis do not have the real estate experience to drive this process and, as a result, it's in their best interest to hire realtors to assist them. However, then they realize they can't make the numbers work in their favor if they have to pay realtors fees. R. Strong suggested perhaps we could bring their realtor and the Massucis in to discuss this. B. Fauske inquired if the Massucis believe that if the variance is \$10,000, that they would owe the BCHA the remaining \$10,000. It was agreed that they would, then the BCHA would have to agree to either take a note or a judgment on that amount of forgive it. B. Fauske then suggested that this may be what the family is thinking of in terms of forgiving the loan – that if they sold it for less, would the BCHA be willing to forgive the remainder? N. Halvorsen agreed that is what they were originally asking, but they were still not getting any interest in the property. Before listing again, they want to know if it could be advertised as having a second mortgage.

R. Hallet stated she didn't see any harm in stating that a new buyer could assume the loan, presuming that the program permits this. This would allow them to advertise as such. R. Aicher stated that if the BCHA agreed to this, he'd still recommend staff explains the situation to their realtor. R. Strong suggested it may be better to have the Massucis part of that discussion as well so they have an opportunity to hear what is discussed and see what the realtor feels she can sell it for. He also suggested that the first mortgage lender might be willing to take a loss on this.

R. Aicher summarized by stating there is the option that the BCHA could offer assumability to a qualified buyer and attempt to clarify the communication between the realtor and the homeowners. Sup. A. Nicholson asked if this is the only way that the BCHA could retain their money. R. Aicher stated that this is not the only option; the Authority could choose to stick to what they said in November. Sup. A. Nicholson stated that he felt the Authority should stay with the original agreement to bring the situation back to the BCHA once the Massucis have an offer; if they have to lower the price to get an offer, that's what they should do as that's what others selling their homes are having to do. He questioned if it's really our responsibility to talk to their realtor. R. Aicher clarified he only offered that suggestion in the event that the BCHA considers the option of assumability. He stated it should be the realtor's job to know the numbers to determine what can work. A. Nicholson then suggested that if they need help, then let's help them if it means the BCHA getting their money back, which should be our goal. R. Strong suggested that the Massucis may still be thinking that the amount they are short they would have to come up with to repay to the BCHA. Staff could step in and explain to the realtor that if that's the scenario, they could come back to the Authority at that time to try to work something out, whether that means forgiving the remainder or deferred on another property for example. Sup. A. Nicholson then summarized that they have to sell this property in order for the BCHA to be repaid, so we should try to help them so we can get our money back.

R. Aicher summarized that he is hearing the suggestion that the BCHA holds their position from November. C. Goddard inquired if there would still be value in meeting with the realtor and the family so everyone knows what the BCHA is suggesting. N. Halvorsen suggested that staff already met with the family multiple times and doesn't feel there's a point to meet with them again if there haven't been any changes. R. Strong inquired if the realtor was part of those meetings. N. Halvorsen explained no because their previous listing expired and the Massucis choose not to re-list until the realtor knew if she could list it with the option of the second mortgage being assumed since that would make a difference. R. Aicher asked if this realtor, Barb Yaeger, had the previous listing; N. Halvorsen responded she did not.

R. Aicher summarized the two options: (1) stick with what was agreed to in November, being sure everyone including the new realtor understands; and (2) BCHA being willing to work with the new buyer on a second mortgage.

Sup. A. Nicholson expressed we should look at the option that would result in the loan being repaid. R. Aicher stated that by allowing another buyer to assume the mortgage, we might get all our money back when that party decides to sell the house. With the other option, we may only get back a portion of the loan and then could write off or get a judgment on the remainder. Even with a judgment, BCHA has no guarantee of getting that money. Sup. A. Nicholson stated we should go with the option of assumability then. He also suggested that staff confirms if the funding source allows for assumption.

A motion was made by Sup. A. Nicholson and seconded by A. Hartman to allow the loan to be assumed by a qualified buyer; if it is found that the funding source does not allow for an assumption, then the BCHA could make a new loan. Along with this, staff will have a discussion with the realtor. Motion carried.

INFORMATIONAL:

8. Update on federal funding

R. Hallet stated that HUD Milwaukee offered to meet with the BCHA via teleconference and LiveMeeting to discuss the cuts to federal funding cuts. She then introduced Caleb Kopczyk as the Public Housing Revitalization Specialist, and the members of the Authority introduced themselves.

C. Kopczyk stated that while he and Robyn were at the WAHA conference they discussed voucher funding and the federal cuts due to sequestration. He then provided background information on the HCV program and went through the funding cycle for this year. Every year when the budget passes, there is about a 60-day period for money to actually be dispersed to housing authorities. He added that this past year was a bit more difficult than other years because of sequestration. HUD calculates funding based on eligibility; they define eligibility based on what the housing authority spent in the previous year on housing families accounting for inflation. This year's inflation was about 1.5%. Then, HUD compares the total eligibility for all of the housing authorities nationally for the amount appropriated under the law. If the amount of eligibility is less than the amount appropriated, they apply a proration. In past years, they have seen the amount of money funded by Congress would provide roughly 98% of the funds actually needed around the country.

He went on to explain that what this means practically is the more money the housing authority spends, the higher their eligibility. Eligibility is capped at baseline, the maximum amount that the housing authority can lease. Additionally, if a housing authority under spends, they receive less money the next year because they are expected to carry those funds over from the prior year. He added that administrative fees are tied to the number of families housed, so if a housing authority significantly under leases their vouchers, they will also receive fewer administrative funds to cover their expenses. For this year, the appropriation was signed in March, and federal funds are still being calculated.

C. Kopczyk explained what the sequestration means for HUD; the sequestration reduces the overall funding available for all HUD programs by about 5.58%. For housing authorities, this means that they can expect to receive between 94% and 95%, down from about 99% the previous year. Last year administrative fees were paid out at 75%; this year there is an expected reduction to 69-72% depending on what's happening with leasing. For the BCHA, HUD estimated that they started the year with a reserve of roughly \$2.5 million;

of that, HUD held about \$1.6 million, and in the BCHA's own account was about \$931,000. The Department of Treasury now requires HUD to hold on to housing authorities' money instead of it being held in each housing authority's own account. Those funds are still available to the housing authority with about a 3-day waiting period to receive them. The estimated funding for the BCHA is between \$13.3 and \$13.4 million for the year with estimated expenditures of \$14.2 million, meaning that the BCHA will over spend. He added that the BCHA is expected to spend roughly 105% of this calendar year's funding. Ultimately, the BCHA will have to decide how to spend its funding.

He added that anything that the housing authority decides to do has to be monitored and updated frequently on a monthly basis.

Sup. A. Nicholson asked for clarification about if a housing authority under spends, the following year they would receive less funding. C. Kopczyk responded that that is correct. Sup. A. Nicholson then asked if a housing authority over spends would they receive more funding, and C. Kopczyk responded that they would depending on the appropriation and prorated percent. Sup. A. Nicholson asked what port-outs are considered in terms of costs. C. Kopczyk responded that those would get factored into the overall costs. Sup. A. Nicholson then asked why the BCHA is responsible for the port-outs instead of HUD giving higher funds to other housing authorities that need it. C. Kopczyk responded that portability is a statutory requirement set by Congress. He added that housing authorities can decide if they will absorb ports-ins or if they will stop taking additional families from the waiting list. He also stated that if there are clients coming in and potentially committing fraud based on their residency, they can be denied the voucher. But the BCHA has to be able to prove that they are not Brown County residents. He added that housing authorities can establish residency preferences but have to be careful about not setting a necessary length of residency so as to not violate fair housing laws. R. Hallet added that HUD regulates that housing authorities cannot place a time limit on resident definitions. She then went on to explain what ICS is doing to ensure that clients are residents. She added that the issue is that clients are moving to Brown County, establishing residency, receiving a voucher, and then leaving. She asked C. Kopszyk for confirmation that such behavior is within HUD regulations, to which C. Kopczyk affirmed. R. Strong asked about inflation rates. For example if a client receives \$200 in Brown County and moves to Chicago where their subsidy would increase to \$500, could the BCHA state that they would only cover the original \$200? C. Kopczyk responded that the only way that the BCHA could do that is if they would be out of funds by the end of the year and would consequently have to eliminate families from the program.

D. Payne stated that they require photo identifications showing current Brown County addresses in addition to two other forms of residential proof including utility bills and bank statements demonstrating economic activity in Brown County. She added that if there was suspicious bank activity, ICS would be able to request further proof of residence, and that is the policy that is in place.

R. Hallet stated that staff is doing everything that they can to ensure that clients are in fact Brown County residents. The concern that the BCHA has is that these clients are legitimately becoming Brown County residents, receive the voucher, and then move to a higher cost area, which costs the BCHA more money, and the BCHA has no way to control this. C. Kopczyk confirmed that this is correct, and part of the problem is with the way that the law is written – portability is a statutory requirement. R. Strong then stated that there would need to be a statutory change to impact this in any way, meaning that they would have to work with Congress. C. Kopczyk added that some housing authorities are pushing

for this because there are other housing authorities that are dealing with the same problems.

Sup. A. Nicholson asked why HUD doesn't look at housing authorities that have closed their waiting lists and send them more funding. C. Kopczyk stated that Congress passes the appropriation act and dictates how HUD distributes the funds; the funding formula is fully set by Congress. C. Kopczyk added that most housing authorities contact their legislative agencies, but it also depends on legislative priorities of Congress.

C. Kopczyk stated that it is still unknown what will transpire for the 2014 budget. He added that it is important to note the new cash management process. Previously, housing authorities had been able to hold their own cash reserves; due to changes from the Treasury Department, HUD has to recapture those funds and hold them in a treasury account. HUD's disbursements to housing authorities will be reflective of what the housing authorities are spending. He clarified that this does not mean that housing authorities will receive less than what they were appropriated, but it means that that they may be dispersed less. If the housing authority does need more (within the original appropriation), the housing authority would just submit a request for the funds and should expect to wait a couple of days to receive the funds. R. Strong asked if this will have an effect on the issuance of checks, and C. Kopczyk responded that it would not necessarily. The housing authority would still be responsible for any late fees. P. Leifker asked when this would take effect, and C. Kopczyk responded that it is currently in effect, and in late summer they will recapture the remainder of what the housing authorities are holding. He clarified that the funds in discussion are only related to HAP funds, and that in the future the BCHA will hold very little to no money on hand.

Sup. A. Nicholson asked C. Kopczyk what the BCHA could do to protect port-outs. He responded that his only suggestion would be to continue to do what the BCHA is doing; requiring photo identification is a good way to do this.

All members thanked C. Kopczyk for his time.

General dissatisfaction was expressed by members and staff about the current statutes concerning port-outs. There was general agreement that the only way to correct this issue is via a legislative path and contacting legislators. Sup. A. Nicholson requested that R. Strong contact Representative Reed Ribble's office to see if one of his staff members would be willing to attend the next BCHA meeting to hear these concerns.

A motion was made by A. Hartman and seconded by Sup. A. Nicholson to return to the regular agenda order.

COMMUNICATIONS:

2. Letter dated April 2, 2013, from Rich Aicher regarding his resignation as a Commissioner of the BCHA

R. Aicher stated that this is the right time for his resignation. R. Strong expressed his gratitude to R. Aicher for staying to work through the new contract with ICS and the past 22 years of service. A. Hartman added that she really appreciated his perspective on issues.

REPORTS:

R. Hallet noted that due to some staffing changes at ICS they did not receive all of the electronic charts.

3. Report on Housing Choice Voucher Rental Assistance Program

A. Preliminary Applications

P. Leifker reported that there were 118 preliminary applications for March 2013.

B. Unit Count

P. Leifker reported that the unit count for March 2013 was 3,064.

C. Housing Assistance Payments Expenses

The Housing Assistance Payments for the end of March totaled \$1,206,846.

D. Housing Quality Standard Inspection Compliance

P. Leifker reported that of the inspections from March 2013, 64% passed the initial inspection, 18% passed the reevaluation inspection, and 18% failed the inspection. R. Hallet asked if there were corresponding charts issued; he responded that there were not, again due to staffing changes.

R. Hallet distributed the report of reasons for failed inspections. Sup. A. Nicholson asked what it would take for a landlord to lose their contract with the BCHA specifically concerning the violations. R. Strong responded that they would have to choose not to make the improvements, and that to participate they would have to meet the HQS requirements. M. Roberts added that if after two inspections the unit is not up to HQS requirements, that landlord stops receiving HAP payments from the housing authority. The tenants would still be responsible for their agreed-upon portion, but the landlord would not receive the difference from the BCHA. He added that HUD regulations state that this could be abated for 90 days and then the contract could be terminated, and the client has the option to possibly move out of that unit and into a different one. He also clarified that each unit is separate, even if multiple units are owned by the same landlord.

Sup. A. Nicholson then asked if the landlords could be subject to inspection fines from the City. R. Strong responded that in serious cases, the addresses are sent to the City, and the City would send an inspector to the addresses in question.

E. Program Activity/52681B (administrative costs, portability activity, SEMAP)

P. Leifker stated that due to staff changes they have not had a chance to finalize this report for the BCHA meeting. He added that it would be complete for the monthly submission to HUD.

F. Family Self-Sufficiency Program (client count, escrow accounts, graduates, new contracts, homeownership)

D. Payne reported that there were 93 FSS clients in March 2013, 33 of them had an escrow account. There were no graduates, 6 new contracts, and 73 homeownership clients.

G. VASH Reports (active VASH, new VASH)

D. Payne reported that there were 19 VASH clients for March 2013.

H. Langan Investigations Criminal Background Screening and Fraud Investigations

P. Leifker provided the two new reports regarding the Langan investigations, indicating that the most recent data available is from February 2013 since they have not been pulling names off the waiting list recently. He stated he would be happy to alter the format if the Authority would prefer. These charts are organized by municipality.

Discussion took place revealing that not all municipalities are listed and perhaps the reports were pulled based on zip code or mailing address rather than by true municipality. P. Leifker responded that he would look into the reports further to determine if he would be able to further break down the information by municipality.

I. Reasons for Background Screening Denials

A motion was made by Sup. A. Nicholson and seconded by A. Hartman to receive the reports and place on file. Motion carried.

OLD BUSINESS:

5. Update on use of joint reserves for personnel to do back-scanning of tenant file information

P. Leifker stated that ICS has completed roughly 20% of the project, and that has taken approximately 4 months. He added that they estimate that they will need roughly 15 more months to complete the project, assuming there are 4,444 files that still need to be scanned. Because of the diversity that exists among file size, ICS has to rely on an average of files which is what has been used to determine the expected time required to complete the project.

6. Discussion and possible action regarding port-outs

R. Hallet distributed more information in writing concerning the port-outs. P. Leifker stated that ICS is asking that the administrative fees from port-outs be reimbursed by the BCHA. He added that this item has not typically been listed on their budget. The process for clients that reside in Brown County and those that port-out of Brown County are similar, which includes an initial appointment with a specialist which typically takes one hour, and a briefing on the program as required by HUD, which typically takes two hours. After those two steps, the processes change a bit depending if the client intends to port-out or not. For the port-out clients, the client needs to inform ICS where they intend to move. ICS will then compile the information and send it to the proper housing authority. Once the client finds a unit and they are leased up with the housing authority they have moved to, ICS will get the paperwork and send out the payment. Once this process is complete, ICS will receive a payment of \$16.96 to cover the administrative fees for the process just described. He went on to explain that if the client were to remain in Brown County, the process is similar except that ICS would earn \$47.12 per client. He reminded the authority that port-outs have been increasing, and they receive about 42 port-outs per month. The other document touches on what C. Kopczyk had discussed earlier. ICS has taken steps to ensure that the clients being served and that receive priority are in fact Brown County residents, including the photo identification, and suspicious activity permitting the acquisition of further information from the client. They also use the private investigator to verify residency. He also clarified that establishing residency is not the issue; rather it is determining the intent of the clients and if they wish to relocate after they receive their voucher in Brown County.

He stated that there are other options that they have explored, including the ability to deny a port-out, specifically the ability to deny a port-out to a housing authority that would have a higher voucher payment. Unfortunately, however, as C. Kopczyk explained, they are only able to do this if they are projected to run out of funding by the end of the year, which is not the situation that the BCHA is currently in. HUD regulations require that if an applicant applies with a non-Brown County address, they must remain in Brown County for one year before they port-out; however, this does not apply because non-Brown County applicants aren't even being pulled off of the waiting list. If they apply with a Brown County address or

update their application to reflect Brown County residency, they are permitted to port-out immediately if they so choose.

He added that originally ICS asked for \$70,000, but now are thinking that it would be more appropriate to do the billing on a monthly basis. R. Strong stated that rather than give the money up front and have to correct for any over or under-payments at the end of the year, the money is given based on monthly billings. That is the recommendation that he made. R. Strong added that next year this item will be included in the budget. P. Leifker stated that in previous years ICS had not budgeted for this item, and it worked out in the past because they came in under budget. However, this year with the cuts from the sequestration, the port-out costs have become more of a concern.

Sup. A. Nicholson asked why ICS did not budget for this. B. Fauske responded that they had always come in well under-budget, so it was never a concern. The discussion has also been which budget port-outs belong in. Moving forward, ICS will budget port-outs and budget as lean as they possibly can. He added that port-outs are an additional and increasing expense, particularly operating with the sequestration cuts.

Sup. A. Nicholson asked for clarification about what ICS is asking for and why this hasn't been budgeted for. It was explained that until the cuts from the sequestration came into effect, ICS operated under budget enough to cover the costs. With the cuts, ICS no longer has the excess reserve to cover the costs of the port-outs. R. Strong clarified that previously the BCHA never asked for budgeted items, and the money is in the reserve fund. He also clarified that port-outs would be part of the next annual budget.

Sup. A. Nicholson stated that he would not support this.

A. Hartman clarified that ICS had been operating under budget for years, and that port-outs have been becoming an increasing issue lately. ICS can now see that they will not be under budget and they are asking for money back that they previously didn't spend. R. Strong confirmed this is essentially the case – that the unspent funds are now in the joint reserves, from which both BCHA and ICS must agree to withdrawals. She summarized that these are unintended consequences due to changes at the federal level with sequestration and other changes. R. Strong also clarified that before the internet, it wasn't as widely known which housing authorities were issuing vouchers and which had closed waiting lists.

Sup. A. Nicholson made a motion to deny the request. A call was made for a second. Sup. A. Nicholson stated he believes this is something that should have been budgeted for and asked if this was a surprise. B. Fauske stated that they did anticipate this cost but put it at 79%, which is historically what they get for funding. With the sequestration, they are now at 69%, which is not within their control.

No second to the motion to deny was made; therefore the motion failed.

A motion was reluctantly made by A. Hartman and seconded by C. Goddard to approve monthly invoicing to the BCHA for port-out costs from joint reserves starting May 1, 2013, through December 2013. There were three ayes, one nay. Motion carried.

NEW BUSINESS:

7. Review and approval of proposed Utility Allowances for Housing Choice Voucher Program effective July 2013

R. Hallet stated for the sake of the new members, she would explain utility allowances. For program participants who are responsible for paying some of the utilities in their unit, the BCHA has a utility chart that determines how much of an allowance they receive. Annually, ICS analyzes utility costs to determine what an appropriate utility allowance would be. Utility allowances vary by bedroom size, type of fuel used, and home type (single-family, duplex, etc.).

A. Hartman asked why utility allowances are not determined by income or usage. P. Leifker responded that it is a standard amount for consistency. If they were to use actual usages, they could essentially be using it as an advantage or disadvantage to some clients. R. Hallet stated that this is a HUD requirement and that they are reviewed annually.

R. Hallet stated that in general, utility allowances are decreasing. P. Leifker stated that the amounts are calculated based off of worksheets and information gathered from utility companies.

A motion was made by Sup. A. Nicholson and seconded by A. Hartman to approve the utility allowances for the HCV Program effective July 2013.

BILLS:

R. Hallet stated that she did not get the bills from the person who prints them.

A motion was made by Sup. A. Nicholson and seconded by C. Goddard to approve the bills barring nothing out of the ordinary. Motion carried.

FINANCIAL REPORT:

None

STAFF REPORT:

9. Update on Senior Accountant position

R. Hallet stated that they extended an offer to the top candidate, who accepted and will be starting May 6, 2013.

A motion was made by Sup. A. Nicholson and seconded by A. Hartman to adjourn. Motion carried.

Meeting adjourned at 5:02 p.m.

Mmr: RAH:ejns



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: May 15th

Agenda No. : _____

Motion from the Floor

I make the following motion: To Have H-R Look into
a Better System to Compensate our Employees
in Line of the Step & Pay Grade System.
Maybe performance Reviews Every 2 years
and Compensation Adjusted then or a Bonus
System for Job well Done.

Signed: Walter D. Dutton
District No.: 13

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

April 17, 2013

Amendment to Resolution:

Upon passage of the County Board Resolution to fund two (2) contracted positions in the Brown County District Attorney's Office (04.17.13 County Board Agenda Item 10H), Brown County shall begin submitting monthly invoices for all costs associated with the referenced resolution to the following state-level offices and departments:

- Department of Administration, State of Wisconsin
- Office of the Governor
- Association of State Prosecutors (cc via e-mail only)
- Office of every State Government Assembly and Senate representing serving the people of Brown County (cc via e-mail only)
- *Wisconsin State Journal* (cc via e-mail only)
- *Green Bay Press Gazette* (cc via e-mail only)

These invoices shall continue to be issued until paid in full or until adequate funding is provided by the State of Wisconsin to address Brown County's District Office staffing shortfall.

Respectfully submitted by:



David Steffen

Brown County Supervisor - District #23

*Per Supervisor Steffen -
handle as a Communication
to Administration to set up
a process for monthly invoicing
and notices to the agencies noted.
Landy June
4-30-13*

3 10h

April 17, 2013

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISOR

Ladies and Gentlemen:

RESOLUTION REQUESTING THE BROWN COUNTY BOARD OF SUPERVISORS
CONTRACT FOR AN ASSISTANT DISTRICT ATTORNEY POSITION AND A
SUPPORT STAFF POSITION

WHEREAS, there are significant increases in the number of Drug Task Force cases; and

WHEREAS, of the approximate 584 referrals backlogged, each referral has an average of three charges. In addition, in 2011 there were 600 misdemeanors, and 775 felonies go through the system by three personnel working full time; and

WHEREAS, Brown County is currently staffed at 50% according to the State of Wisconsin's own independent audit due to funding. Overall, Wisconsin needs another 215 full time equivalent prosecutors; and

WHEREAS, the prosecutor shortage that is driven by state budget constraints is making it harder for existing prosecutors to do their job; and

WHEREAS, the District Attorney has provided a budget as follows: \$78,000 for a contracted attorney, \$54,988.50 for a Legal Assistant II and \$16,679 for necessary equipment..

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors, does hereby Authorize \$150,000 to be used by December 31, 2014 or until funding runs out from the General Fund for the District Attorney's Office to contract for an Assistant District Attorney and a Legal Assistant II.

Respectfully submitted,

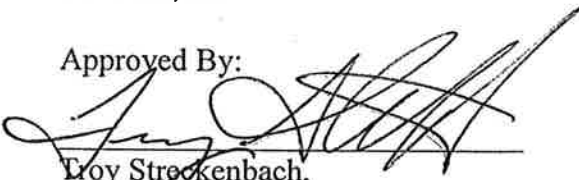
EXECUTIVE COMMITTEE

PUBLIC SAFETY COMMITTEE

10h
3

FISCAL IMPACT: This resolution does require an appropriation from the general fund OF \$150,000.

Approved By:


Troy Streckenbach,
COUNTY EXECUTIVE

Date Signed:

4/22/13

Authored by: Administration

Final Draft Approved by Corporation Counsel

~~Fiscal Note: This resolution does not require an appropriation from the General Fund. **~~

Fiscal Note: This resolution requires an appropriation of \$150,000 from the General Fund. **

** Amended as per the County Board on April 17, 2013.

BOARD OF SUPERVISORS ROLL CALL # 10h1

Motion made by Supervisor

ZIMA

Seconded by Supervisor

HAefs

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
SIEBER	1	X		
DE WANE	2	EXCUSED		
NICHOLSON	3	X		
HOYER	4	X		
HOPP	5	EXCUSED		
HAefs	6			
ERICKSON	7			
ZIMA	8			
EVANS	9			
VANDER LEEST	10			
BUCKLEY	11			
LANDWEHR	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
WILLIAMS	15			
KASTER	16			
VAN DYCK	17			X
JAMIR	18			
ROBINSON	19			
CLANCY	20			
CAMPBELL	21			
MOYNIHAN, JR	22			
STEFFEN	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast

24

Motion:

Adopted ☒

Defeated ☐

Tabled ☐

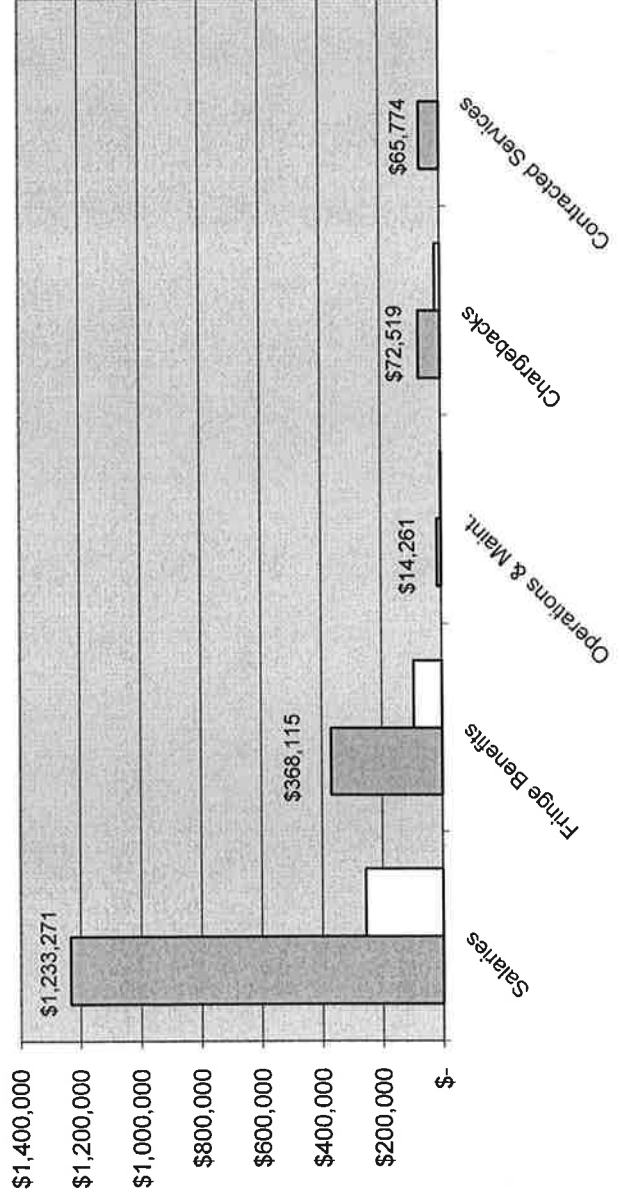
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HIGHLIGHTS:

Revenues: Transfer in is reimbursement for project team wage and fringe and includes the carryover from 2012.
Expenses: All expense categories are at or under budget. In addition to the vacancy of the project team members, salaries and fringe are also lower than expected due to the vacancy of the Senior Accountant position which was not filled until April 2013. The contracted services budget relates to the preparation of the indirect cost allocation plan which is in process.

	Amended Budget	YTD Actual	% of Budget
Property Tax Revenue	\$ 1,149,038	\$ 287,260	25%
Miscellaneous	\$ -	\$ 225	0%
Transfer In	\$ 604,902	\$ 155,014	26%
Salaries	\$ 1,233,271	\$ 255,408	21%
Fringe Benefits	\$ 368,115	\$ 93,676	25%
Operations & Maint.	\$ 14,261	\$ 1,593	11%
Chargebacks	\$ 72,519	\$ 17,539	24%
Contracted Services	\$ 65,774	\$ -	0%

**Administration
March 31, 2013**



2013 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPRL REQ'D?	BOARD ACTION/DATE	FINANCE REF.
13-34	4/17/13	Library	Transfer of \$5,000 between accounts to cover snow removal charges for the rest of the year.	1	N/A	N	---	J1753
13-35	4/18/13	Clerk	Transfer of \$5,000 between funds to fund .18 of an unfunded .5 FTE Clerk Typist I to help cover staff overages for 2013.	3b	Approved 4/18/13	Y		
13-36	4/19/13	Library	Transfer of \$6,500 between accounts to cover work done for the Library by the Highway department.	3a	N/A	N	---	J1786 No actual
13-37	4/23/13	Public Works – FM	Request to transfer \$500,000 from the General Fund for the one-time demolition of the old Mental Health Center building.	4	Approved 4/23/13	Y		
13-38	4/26/13	Zoo and Park Mgmt – Parks	Request to utilize \$7,000 in Building and Land Acquisition fund balance to cover land renovation after logging operations at the Reforestation Camp.	5	Approved 5/2/13	Y		
13-39	5/1/13	Port and Solid Waste	Reallocation of WI Harbor Assistance Program grant and U.S. Fish & Wildlife/NRDA grant to match projected 2013 activity on the multi-year Cat Island project.	5	Approved 5/2/13	Y		
13-40	5/3/13	Information Services	Request to transfer \$461,185 from the General Fund for a one-time fiber optics network project.	4	Approved 5/6/13	Y		



**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Department of Administration
Brown County**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

Jeffrey R. Enen

Date

May 15, 2013

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

BRENT MILLER

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

May 14, 2013

TO: Administration Committee

FROM: Brent Miller
Director of Administration

SUBJECT: May Director's Report

Departmental Updates

HIPAA Compliance

- The HIPAA Business Associate Agreement (BAAs) has been developed and will be implemented that is compliant with the Final Omnibus Rule, and a copy of all BAAs will be kept in on location for ease of ensuring compliance.

Payment Card Industry (PCI) Compliance

- Attestations of compliance were completed for the credit card terminal application in Administration at Austin Straubel and the Virtual Merchant application at Solid Waste.

Insurance

- Our insurance carrier WMMIC is celebrating its 25th anniversary, of which Brown County is a Charter Member/Owner.

Project Implementation Updates

Logos – Financial Management

- The Project Team is leading the implementation of Position Budgeting for Salary Summary information for the 2014 Budget. System set up and testing is near complete and Positions Control has been reviewed and reconciled to the 2013 Budget and resolutions affecting salary information. The Project Team will be part of the Finance Team coordinating the 2014 Budget.
- Resource planning for the Revenue Collection and Miscellaneous Billing project needs to be adjusted for the assignment of the Project Team to Position Budgeting and Salary Summary information. Scheduling for implementation of these modules is being re-defined.

If you have any questions, please feel free to contact me at 448-4035.

cc: Troy Streckenbach – County Executive

Brown County
Information Services
Budget Status Report
5/13/2013

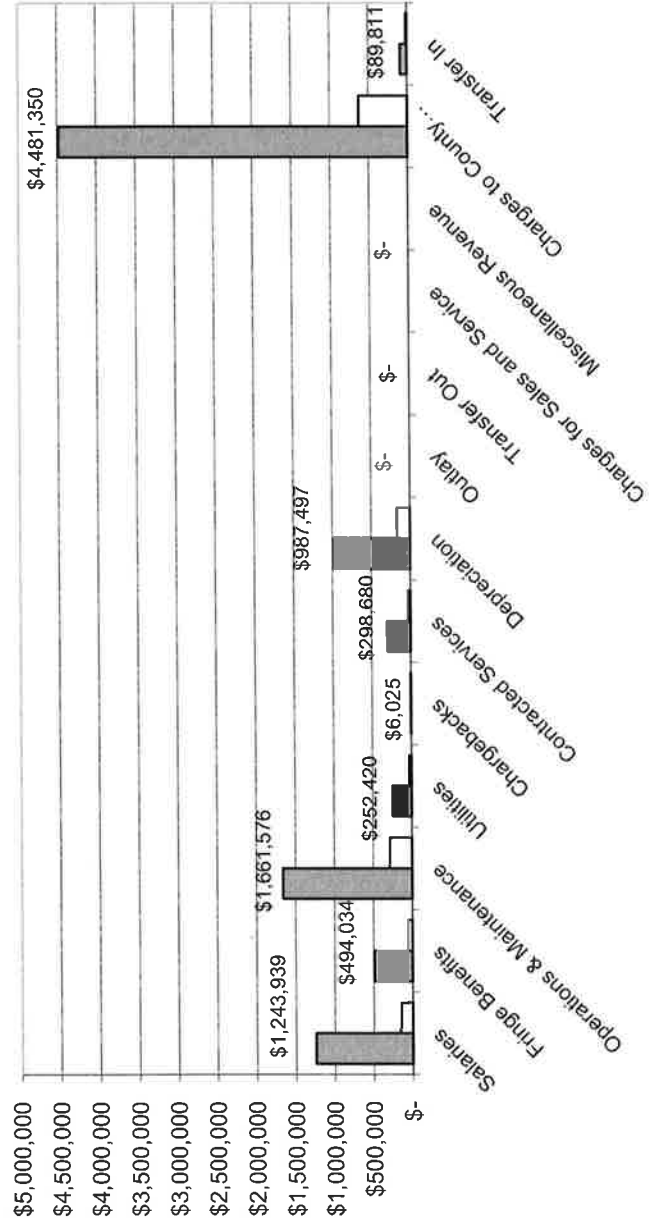
	Annual Amended Budget	YTD Actual	% of Budget
Salaries	\$ 1,243,939	\$ 158,605	12.75%
Fringe Benefits	\$ 494,034	\$ 66,308	13.42%
Operations & Maintenance	\$ 1,661,576	\$ 292,038	17.58%
Utilities	\$ 252,420	\$ 34,020	13.48%
Chargebacks	\$ 6,025	\$ 1,300	21.57%
Contracted Services	\$ 298,680	\$ 29,407	9.85%
Depreciation	\$ 987,497	\$ 166,083	16.82%
Outlay	\$ -	\$ -	-
Transfer Out	\$ -	\$ -	-
Charges for Sales and Service	\$ -	\$ -	-
Miscellaneous Revenue	\$ -	\$ -	-
Charges to County Departments	\$ 4,481,350	\$ 626,672	13.98%
Transfer In	\$ 89,811	\$ 14,080	15.68%

HIGHLIGHTS:

Expenses:
The expense budget for 2013 is tracking nicely.
Revenues: This budget is funded by chargebacks to departments based on an overhead formula and labor direct expenses. Transfer In is for the programmer/analyst wages from the EMR project.

Information Services
February 2013

■ Annual Amended Budget
□ YTD Actual



Brown County
Information Services
Budget Status Report
5/13/2013

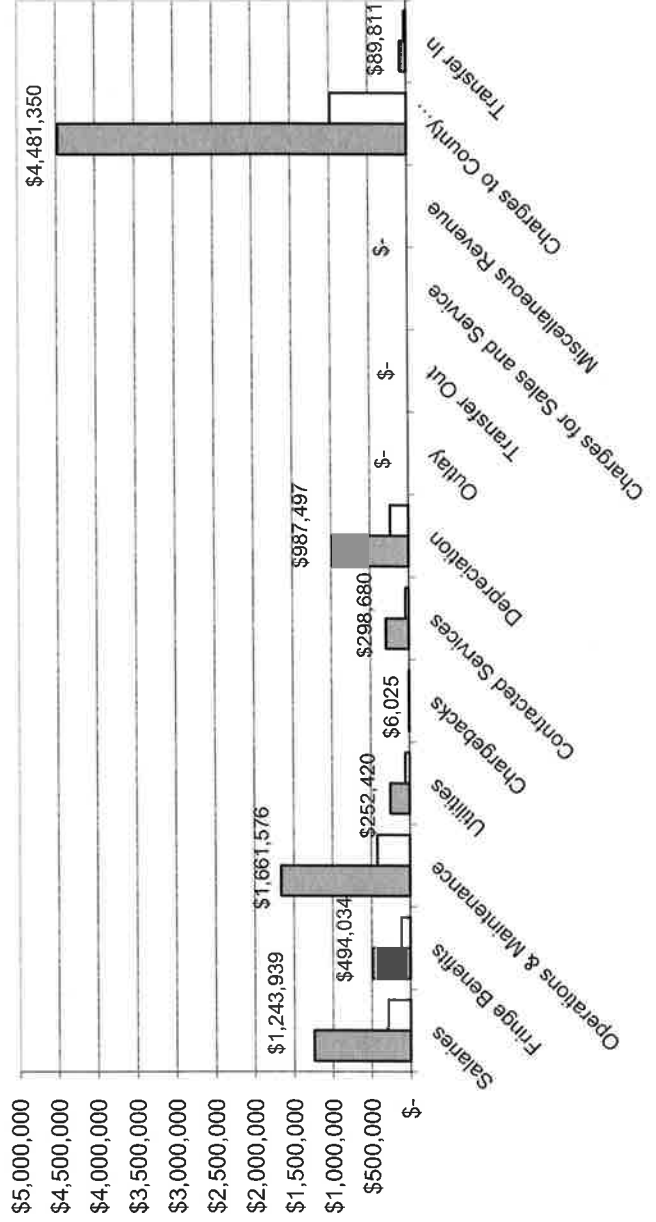
	Annual Amended Budget	YTD Actual	% of Budget
Salaries	\$ 1,243,939	\$ 300,552	24.16%
Fringe Benefits	\$ 494,034	\$ 123,571	25.01%
Operations & Maintenance	\$ 1,661,576	\$ 422,116	25.40%
Utilities	\$ 252,420	\$ 55,123	21.84%
Chargebacks	\$ 6,025	\$ 1,885	31.28%
Contracted Services	\$ 298,680	\$ 42,868	14.35%
Depreciation	\$ 987,497	\$ 238,155	24.12%
Outlay	\$ -	\$ -	-
Transfer Out	\$ -	\$ -	-
Charges for Sales and Service	\$ -	\$ -	-
Miscellaneous Revenue	\$ -	\$ -	-
Charges to County Departments	\$ 4,481,350	\$ 985,376	21.99%
Transfer In	\$ 89,811	\$ 24,644	27.44%

HIGHLIGHTS:

Expenses:
The expense budget for 2013 is tracking nicely.
Revenues: This budget is funded by chargebacks to departments based on an overhead formula and labor direct expenses. Transfer In is for the programmer/analyst wages from the EMR project.

Information Services
March 2013

■ Annual Amended Budget
□ YTD Actual





Information Services Monthly Director's Report May 2013

Executive Summary

IS provides services needed on a day-to-day basis, while at the same time always looking forward to the future. Noted monthly highlights include:

- The Records Management System (RMS) project progressed by moving the Sheriff's Office Parking Ticket tracking system off the legacy AS/400 into the new solution.
- The "EMR Project" Team is currently negotiating an upgrade to the Avatar system, and is evaluating the RFP responses for the Inpatient Pharmacy provider.
- The upgrade of adding additional power and Uninterrupted Power Supply (UPS) for the Data Center was successfully completed.
- An update to the way the County Clerk tracks "Dog Sheets" was completed by IS. The time savings was estimated to be twenty-four (24) hours for finance and one-hundred twenty (120) hours for County Clerk's office per year.
- Multi-function device program is now being administered by Information Services.
- The Logos project moved forward with progress being made on the implementation of the Cash Receipting module.
- In coordination with Motorola, the connection for the new radio system was connected to the Brown County Network.
- With the approval of the resolution and funds at the May Board of Supervisors meeting, the Fiber expansion project will move forward.

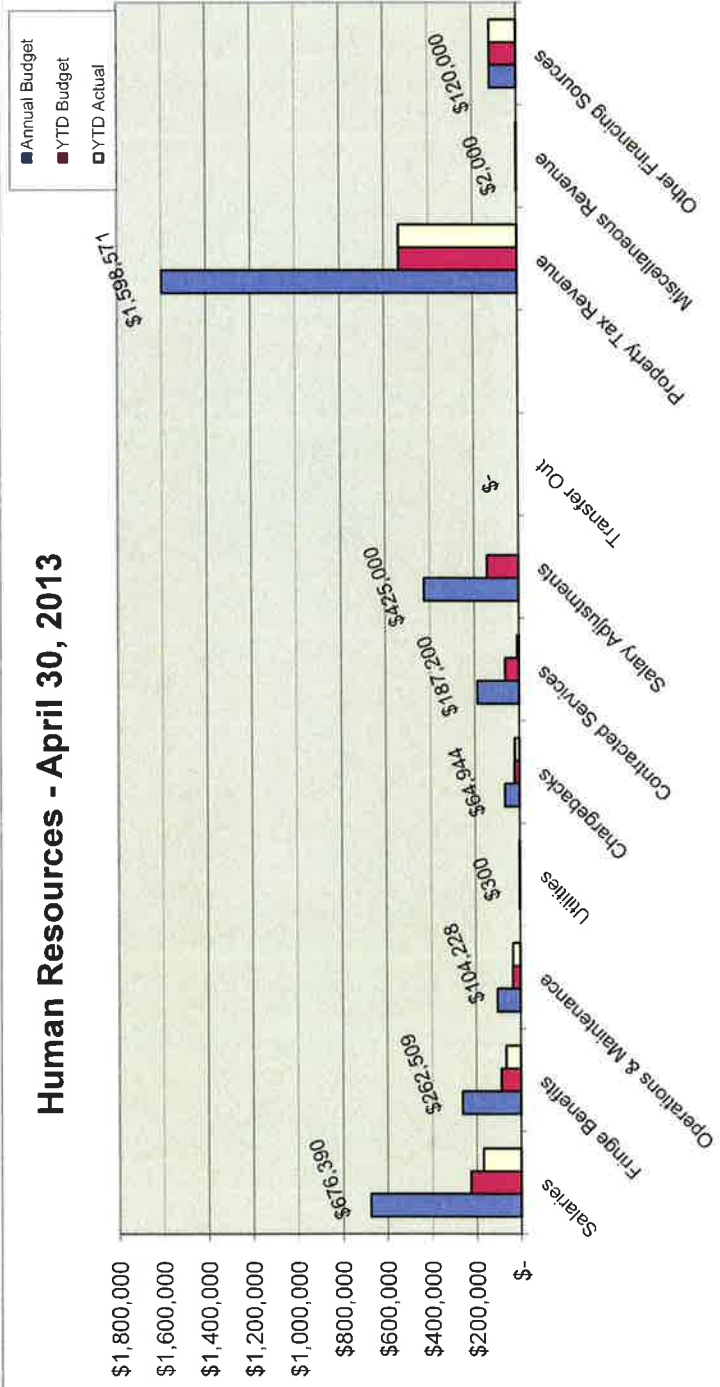
Brown County
Human Resources
Budget Status Report
4/30/2013

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 676,390	\$ 225,463	\$ 169,323
Fringe Benefits	\$ 262,509	\$ 87,503	\$ 65,981
Operations & Maintenance	\$ 104,228	\$ 34,743	\$ 33,311
Utilities	\$ 300	\$ 100	\$ 43
Chargebacks	\$ 64,944	\$ 21,648	\$ 20,501
Contracted Services	\$ 187,200	\$ 62,400	\$ 8,028
Salary Adjustments	\$ 425,000	\$ 141,667	\$ -
Transfer Out	\$ -	\$ -	\$ -
Property Tax Revenue	\$ 1,598,571	\$ 532,857	\$ 532,857
Miscellaneous Revenue	\$ 2,000	\$ 667	\$ 826
Other Financing Sources	\$ 120,000	\$ 120,000	\$ 120,000

Savings in Personnel & Fringe Benefits total \$77,662 due to vacant positions (HR Manager, Analyst, Safety Coordinator). Salary Adjustments are recorded at year-end through the Transfer Out line.

Revenues are either on target or exceeding budget amounts.

Human Resources - April 30, 2013





Human Resources Budget Performance Report

Through 04/30/13

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 100 - GF									
REVENUE									
Property taxes	1,598,571.00	.00	1,598,571.00	133,214.25	.00	532,857.00	1,065,714.00	33	607,343.32
Charges for sales and services	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous revenue	2,000.00	.00	2,000.00	198.00	.00	826.28	1,173.72	41	830.00
Transfer in	.00	120,000.00	120,000.00	.00	.00	120,000.00	.00	100	17,501.50
REVENUE TOTALS	\$1,600,571.00	\$120,000.00	\$1,720,571.00	\$133,412.25	\$0.00	\$653,683.28	\$1,066,887.72	38%	\$625,674.82
EXPENSE									
Personnel services	676,390.00	.00	676,390.00	43,168.51	.00	169,323.36	507,066.64	25	201,641.25
Fringe benefits and taxes	262,509.00	.00	262,509.00	16,656.06	.00	65,981.22	196,527.78	25	85,749.53
Salaries reimbursement	425,000.00	.00	425,000.00	.00	.00	.00	425,000.00	0	.00
Employee costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Operations and maintenance	103,628.00	600.00	104,228.00	10,789.34	.00	33,310.81	70,917.19	32	48,193.79
Utilities	300.00	.00	300.00	14.18	.00	43.33	256.67	14	52.91
Chargebacks	64,544.00	400.00	64,944.00	5,129.98	.00	20,500.62	44,443.38	32	17,051.11
Contracted services	68,200.00	119,000.00	187,200.00	.00	.00	8,027.67	179,172.33	4	63,855.41
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,600,571.00	\$120,000.00	\$1,720,571.00	\$75,758.07	\$0.00	\$297,187.01	\$1,423,383.99	17%	\$416,544.00
Fund 100 - GF Totals									
REVENUE TOTALS	1,600,571.00	120,000.00	1,720,571.00	133,412.25	.00	653,683.28	1,066,887.72	38	625,674.82
EXPENSE TOTALS	1,600,571.00	120,000.00	1,720,571.00	75,758.07	.00	297,187.01	1,423,383.99	17	416,544.00
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$57,654.18	\$0.00	\$356,496.27	(\$356,496.27)		\$209,130.82
Grand Totals									
REVENUE TOTALS	1,600,571.00	120,000.00	1,720,571.00	133,412.25	.00	653,683.28	1,066,887.72	38	625,674.82
EXPENSE TOTALS	1,600,571.00	120,000.00	1,720,571.00	75,758.07	.00	297,187.01	1,423,383.99	17	416,544.00
Grand Totals	\$0.00	\$0.00	\$0.00	\$57,654.18	\$0.00	\$356,496.27	(\$356,496.27)		\$209,130.82

10

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



LYNN VANDEN LANGENBERG

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

INTERIM HUMAN RESOURCES MANAGER

Date: May 16, 2013

To: Administration Committee Members

From: Lynn Vanden Langenberg, Interim Human Resources Manager

Re: Administration Committee Report

HUMAN RESOURCES ACTIVITY REPORT FOR APRIL 2013

Hires:

Full-Time:

Librarian I – IT Librarian	1
Patrol Officer	4
Telecommunication Operator	4
Senior Accountant	1
Economic Support Specialist I	1
Clerk II – Human Svcs	1
Receptionist Bilingual – Human Svcs	1
Facility Worker	1
Clerk II – CTC	1
Correctional Officer	4

Part-Time:

Medical Technologist	1
Shelver – Library	1
Telecommunication Operator	2
Food Service Worker	1
Nurse Educator	1
Library Clerk	3

Limited Term/Seasonal/On-Call:

Extra Help – IS	1
Switchboard Operator/Receptionist-CTC	1
Food Service Worker – on call	4
Student Intern – Port & Solid Waste	1
Invasive Species Aide	2
Grounds Supervisor	1
Invasive Species Coordinator	1
Seasonal Maintenance – Parks	8
Horticulture Assistant	1
Horticulture Grounds Assistant	1
Seasonal Maintenance – Golf Course	5
Horticulture Aide	1
Seasonal Trail Ranger	2

TOTAL HIRES: 57

Separations:

Full-Time:

Clerk Typist II	1
Behavioral Health Supervisor	1
Court Commissioner	1
Economic Support Specialist I	1
Economic Support Specialist II	1
Scheduling Specialist	1
Behavioral Health Clinic Manager	1
Child Support Specialist-Enforcement	1
Telecommunication Operator	2
Clerk IV – Human Svcs	1
Maintenance Mechanic	1
Social Worker/Case Manager	1
Communications Manager	1

Part-Time:

Staff RN	1
----------	---

Limited Term/Seasonal/On-Call:

CNA – on call	1
Concessionaire I	1
Concessionaire Supervisor	1

TOTAL SEPARATIONS: 18



Brown County Child Support-March 2013

Fiscal Year to Date 03/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 210 - Child Support										
REVENUE										
Department 017 - Child Support										
Division 001 - General										
4100	General property taxes	355,722.00	.00	355,722.00	29,643.50	.00	88,930.50	266,791.50	25	400,881.00
State grant and aid revenue										
4302	State grant and aid revenue	2,226,102.00	5,290.00	2,231,392.00	173,097.26	.00	401,161.67	1,830,230.33	18	2,258,293.76
4302.003	State grant and aid revenue Incentives	.00	.00	.00	.00	.00	31,966.00	(31,966.00)	+++	.00
4302 - State grant and aid revenue Totals		\$2,226,102.00	\$5,290.00	\$2,231,392.00	\$173,097.26	\$0.00	\$433,127.67	\$1,798,264.33	19%	\$2,258,293.76
Charges and fees										
4600	Charges and fees Genetic test	25,000.00	.00	25,000.00	2,662.32	.00	4,993.81	20,006.19	20	20,997.41
4600.601	Charges and fees Vital statistics	750.00	.00	750.00	12.08	.00	111.45	638.55	15	622.17
4600.602	Charges and fees Paper service	8,000.00	.00	8,000.00	1,154.64	.00	2,079.46	5,920.54	26	7,855.14
4600.603	Charges and fees Non IV-D service	7,000.00	.00	7,000.00	330.00	.00	540.00	6,460.00	8	4,760.00
4600.604	Charges and fees	\$40,750.00	\$0.00	\$40,750.00	\$4,159.04	\$0.00	\$7,724.72	\$33,025.28	19%	\$34,234.72
4600 - Charges and fees Totals		\$40,750.00	\$0.00	\$40,750.00	\$4,159.04	\$0.00	\$7,724.72	\$33,025.28	19%	\$34,234.72
Sales										
4601	Sales Copy machine use	200.00	.00	200.00	30.00	.00	144.40	55.60	72	204.50
4601.012	Sales	\$200.00	\$0.00	\$200.00	\$30.00	\$0.00	\$144.40	\$55.60	72%	\$204.50
4601 - Sales Totals		\$200.00	\$0.00	\$200.00	\$30.00	\$0.00	\$144.40	\$55.60	72%	\$204.50
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	16.00
Transfer in										
9002	Transfer in HR	.00	.00	.00	.00	.00	.00	.00	+++	329.00
9002.200	Transfer in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$329.00
9002 - Transfer in Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$329.00
Division 001 - General Totals		\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$206,929.80	\$0.00	\$529,927.29	\$2,098,136.71	20%	\$2,693,958.98
Department 017 - Child Support Totals		\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$206,929.80	\$0.00	\$529,927.29	\$2,098,136.71	20%	\$2,693,958.98
REVENUE TOTALS		\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$206,929.80	\$0.00	\$529,927.29	\$2,098,136.71	20%	\$2,693,958.98
EXPENSE										
Department 017 - Child Support										
Division 001 - General										
5100	Regular earnings	1,140,142.00	.00	1,140,142.00	109,290.73	.00	236,672.02	903,469.98	21	903,483.55
Paid leave earnings										
5102	Paid leave earnings	.00	.00	.00	11,635.86	.00	20,148.63	(20,148.63)	+++	156,581.50
5102.100	Paid leave earnings Personal	.00	.00	.00	2,492.79	.00	5,958.34	(5,958.34)	+++	40.33
5102.200	Paid leave earnings Casual	.00	.00	.00	2,935.88	.00	5,868.50	(5,868.50)	+++	8,426.32
5102.300	Paid leave earnings Holiday	.00	.00	.00	.00	.00	4,286.36	(4,286.36)	+++	12,092.40
5102.500	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	299.75	.00	902.00	(902.00)	+++	.00
5102.600	Paid leave earnings	\$0.00	\$0.00	\$0.00	\$17,364.28	\$0.00	\$37,163.83	(\$37,163.83)	+++	\$177,140.55
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$17,364.28	\$0.00	\$37,163.83	(\$37,163.83)	+++	\$177,140.55
Premium										
5103	Premium Overtime	.00	.00	.00	214.86	.00	214.85	(214.85)	+++	215.77
5103.000	Premium	.00	.00	.00	214.86	.00	214.85	(214.85)	+++	215.77

5103.100	Premium Comp time premium	.00	.00	.00	332.74	.00	423.49	(423.49)	+++	.00
	5103 - Premium Totals	\$0.00	\$0.00	\$0.00	\$547.60	\$0.00	\$638.34	(\$638.34)	+++	\$215.77
5109	Salaries reimbursement									
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	.00	.00	+++	(6,953.48)
	5109 - Salaries reimbursement Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$6,953.48)
5110	Fringe benefits									
5110.100	Fringe benefits FICA	83,800.00	.00	83,800.00	8,889.74	.00	19,184.79	64,615.21	23	75,611.54
5110.110	Fringe benefits Unemployment compensation	4,276.00	.00	4,276.00	356.33	.00	1,068.99	3,207.01	25	5,378.00
5110.200	Fringe benefits Health Insurance	442,058.00	.00	442,058.00	45,503.01	.00	99,232.25	342,825.75	22	408,564.65
5110.210	Fringe benefits Dental Insurance	35,327.00	.00	35,327.00	3,633.31	.00	7,918.76	27,408.24	22	30,378.66
5110.220	Fringe benefits Life Insurance	2,351.00	.00	2,351.00	305.90	.00	645.60	1,705.40	27	1,876.29
5110.230	Fringe benefits LT disability insurance	4,104.00	.00	4,104.00	342.33	.00	1,048.03	3,055.97	26	.00
5110.235	Fringe benefits Disability insurance	16,242.00	.00	16,242.00	1,353.50	.00	4,060.50	12,181.50	25	14,945.42
5110.240	Fringe benefits Workers compensation insurance	249.00	.00	249.00	20.75	.00	62.25	186.75	25	204.00
5110.300	Fringe benefits Retirement	67,269.00	.00	67,269.00	8,338.16	.00	18,048.67	49,220.33	27	63,189.38
5110.310	Fringe benefits Retirement credit	.00	.00	.00	.00	.00	.00	.00	+++	1,165.82
	5110 - Fringe benefits Totals	\$655,676.00	\$0.00	\$655,676.00	\$68,743.03	\$0.00	\$151,269.84	\$504,406.16	23%	\$601,313.76
5300	Supplies									
5300.001	Supplies Office	15,000.00	.00	15,000.00	712.81	.00	5,236.24	9,763.76	35	13,227.23
5300.004	Supplies Postage	32,000.00	.00	32,000.00	2,180.34	.00	6,572.45	25,427.55	21	27,876.43
	5300 - Supplies Totals	\$47,000.00	\$0.00	\$47,000.00	\$2,893.15	\$0.00	\$11,808.69	\$35,191.31	25%	\$41,103.66
5303	Copy expense	.00	.00	.00	.00	.00	.00	.00	+++	12.00
5305	Dues and memberships	2,090.00	.00	2,090.00	.00	.00	45.00	2,045.00	2	1,867.50
5306	Maintenance agreement									
5306.100	Maintenance agreement Software	2,499.00	.00	2,499.00	.00	.00	1,084.00	1,415.00	43	3,231.20
	5306 - Maintenance agreement Totals	\$2,499.00	\$0.00	\$2,499.00	\$0.00	\$0.00	\$1,084.00	\$1,415.00	43%	\$3,231.20
5307	Repairs and maintenance									
5307.100	Repairs and maintenance Equipment	990.00	.00	990.00	.00	.00	.00	990.00	0	990.00
	5307 - Repairs and maintenance Totals	\$990.00	\$0.00	\$990.00	\$0.00	\$0.00	\$0.00	\$990.00	0%	\$990.00
5330	Books, periodicals, subscription	600.00	.00	600.00	355.75	.00	355.75	244.25	59	449.10
5340	Travel and training	5,095.00	.00	5,095.00	79.21	.00	79.21	5,015.79	2	4,873.89
5507	Other utilities	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	600.00
5600	Indirect cost	172,665.00	.00	172,665.00	14,388.75	.00	43,166.25	129,498.75	25	230,177.00
5601	Intra-county expense									
5601.100	Intra-county expense Information services	129,366.00	.00	129,366.00	11,408.18	.00	29,536.81	99,829.19	23	104,505.31
5601.200	Intra-county expense Insurance	6,409.00	.00	6,409.00	534.08	.00	1,602.24	4,806.76	25	5,751.00
5601.300	Intra-county expense Other departmental	372,191.00	.00	372,191.00	33,007.10	.00	86,940.88	285,250.12	23	362,373.59
5601.400	Intra-county expense Copy center	3,213.00	.00	3,213.00	13.75	.00	84.25	3,128.75	3	1,851.89
5601.450	Intra-county expense Departmental copiers	2,338.00	.00	2,338.00	194.83	.00	584.49	1,753.51	25	2,500.00
	5601 - Intra-county expense Totals	\$513,517.00	\$0.00	\$513,517.00	\$45,157.94	\$0.00	\$118,748.67	\$394,768.33	23%	\$476,981.79
5700	Contracted services	.00	5,290.00	5,290.00	2,290.00	.00	2,469.90	2,820.10	47	1,46,579.61
5708	Professional services	300.00	.00	300.00	23.00	.00	23.00	277.00	8	.00
5710	Paper service - legal	45,000.00	.00	45,000.00	2,250.17	26,619.00	5,616.92	12,764.08	72	39,737.69
5716	Legal services									
5716.100	Legal services Chargebacks	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
	5716 - Legal services Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00

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5762	Med exams/autopsies/genetic test	32,000.00	.00	32,000.00	3,044.00	.00	6,334.00	25,666.00	20	23,279.25
5784	Interpreter services	2,500.00	.00	2,500.00	.00	.00	70.00	2,430.00	3	886.50
9003	Transfer out									
9003.100	Transfer out General Fund	.00	.00	.00	.00	.00	.00	.00	+++	47,989.64
	9003 - Transfer out Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$47,989.64
	Division 001 - General									
	Totals	\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$266,427.61	\$26,619.00	\$615,545.42	\$1,985,899.58	24%	\$2,693,958.98
	Department 017 - Child Support									
	Totals	\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$266,427.61	\$26,619.00	\$615,545.42	\$1,985,899.58	24%	\$2,693,958.98
	EXPENSE TOTALS	\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$266,427.61	\$26,619.00	\$615,545.42	\$1,985,899.58	24%	\$2,693,958.98
	Fund 210 - Child Support Totals									
	REVENUE TOTALS	2,622,774.00	5,290.00	2,628,064.00	206,929.80	.00	529,927.29	2,098,136.71	20	2,693,958.98
	EXPENSE TOTALS	2,622,774.00	5,290.00	2,628,064.00	266,427.61	26,619.00	615,545.42	1,985,899.58	24	2,693,958.98
	Fund 210 - Child Support Totals	\$0.00	\$0.00	\$0.00	(\$59,497.81)	(\$26,619.00)	(\$85,618.13)	\$112,237.13		\$0.00
	Grand Totals									
	REVENUE TOTALS	2,622,774.00	5,290.00	2,628,064.00	206,929.80	.00	529,927.29	2,098,136.71	20	2,693,958.98
	EXPENSE TOTALS	2,622,774.00	5,290.00	2,628,064.00	266,427.61	26,619.00	615,545.42	1,985,899.58	24	2,693,958.98
	Grand Totals	\$0.00	\$0.00	\$0.00	(\$59,497.81)	(\$26,619.00)	(\$85,618.13)	\$112,237.13		\$0.00



Child Support Agency-April 2013

Fiscal Year to Date 04/30/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 210 - Child Support										
REVENUE										
Department 017 - Child Support										
Division 001 - General										
4100	General property taxes	355,722.00	.00	355,722.00	29,643.50	.00	118,574.00	237,148.00	33	400,881.00
4302 - State grant and aid revenue										
4302	State grant and aid revenue	2,226,102.00	5,290.00	2,231,392.00	124,189.41	.00	525,351.08	1,706,040.92	24	2,258,293.76
4302.003	State grant and aid revenue Incentives	.00	.00	.00	35,651.00	.00	67,617.00	(67,617.00)	+++	.00
4302.004	State grant and aid revenue GPR	.00	.00	.00	111,750.00	.00	111,750.00	(111,750.00)	+++	.00
4302 - State grant and aid revenue Totals										
		\$2,226,102.00	\$5,290.00	\$2,231,392.00	\$271,590.41	\$0.00	\$704,718.08	\$1,526,673.92	32%	\$2,258,293.76
4600 - Charges and fees										
4600	Charges and fees	25,000.00	.00	25,000.00	2,202.08	.00	7,195.89	17,804.11	29	20,997.41
4600.601	Charges and fees Genetic test	750.00	.00	750.00	10.03	.00	121.48	628.52	16	622.17
4600.602	Charges and fees Vital statistics	8,000.00	.00	8,000.00	899.81	.00	2,979.27	5,020.73	37	7,855.14
4600.603	Charges and fees Paper service	7,000.00	.00	7,000.00	245.00	.00	785.00	6,215.00	11	4,760.00
4600.604	Charges and fees Non IV-D service									
4600 - Charges and fees Totals										
		\$40,750.00	\$0.00	\$40,750.00	\$3,356.92	\$0.00	\$11,081.64	\$29,668.36	27%	\$34,234.72
4601 - Sales										
4601.012	Sales Copy machine use	200.00	.00	200.00	39.25	.00	183.65	16.35	92	204.50
4601 - Sales Totals										
		\$200.00	\$0.00	\$200.00	\$39.25	\$0.00	\$183.65	\$16.35	92%	\$204.50
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	16.00
9002 - Transfer in										
9002.200	Transfer in HR	.00	.00	.00	.00	.00	.00	.00	+++	329.00
9002 - Transfer in Totals										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$329.00
9002 - General Totals										
		\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$304,630.08	\$0.00	\$834,557.37	\$1,793,506.63	32%	\$2,693,958.98
9002 - Child Support Totals										
		\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$304,630.08	\$0.00	\$834,557.37	\$1,793,506.63	32%	\$2,693,958.98
REVENUE TOTALS										
		\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$304,630.08	\$0.00	\$834,557.37	\$1,793,506.63	32%	\$2,693,958.98
EXPENSE										
Department 017 - Child Support										
Division 001 - General										
5100	Regular earnings	1,140,142.00	.00	1,140,142.00	73,205.70	.00	309,877.72	830,264.28	27	903,483.55
5102 - Paid leave earnings										
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	10,920.04	.00	31,068.67	(31,068.67)	+++	156,581.50
5102.200	Paid leave earnings Personal	.00	.00	.00	804.53	.00	6,762.87	(6,762.87)	+++	40.33
5102.300	Paid leave earnings Casual	.00	.00	.00	1,188.09	.00	7,056.59	(7,056.59)	+++	8,426.32

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Fiscal Year to Date 04/30/13

Include Rollup Account and Rollup to Account

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Child Support Agency-April 2013

Fiscal Year to Date 04/30/13

Include Rollup Account and Rollup to Account

5600	Indirect cost	172,665.00	.00	172,665.00	14,388.75	.00	57,555.00	115,110.00	33	230,177.00
5601	Intra-county expense									
5601.100	Intra-county expense Information services	129,366.00	.00	129,366.00	10,464.07	.00	40,000.88	89,365.12	31	104,505.31
5601.200	Intra-county expense Insurance	6,409.00	.00	6,409.00	534.08	.00	2,136.32	4,272.68	33	5,751.00
5601.300	Intra-county expense Other departmental	372,191.00	.00	372,191.00	30,185.28	.00	117,126.16	255,064.84	31	362,373.59
5601.400	Intra-county expense Copy center	3,213.00	.00	3,213.00	124.96	.00	209.21	3,003.79	7	1,851.89
5601.450	Intra-county expense Departmental copiers	2,338.00	.00	2,338.00	194.83	.00	779.32	1,558.68	33	2,500.00
	5601 - Intra-county expense Totals	\$513,517.00	\$0.00	\$513,517.00	\$41,503.22	\$0.00	\$160,251.89	\$353,265.11	31%	\$476,981.79
5700	Contracted services	.00	5,290.00	5,290.00	.00	.00	2,469.90	2,820.10	47	146,579.61
5708	Professional services	300.00	.00	300.00	80.00	.00	103.00	197.00	34	.00
5710	Paper service - legal	45,000.00	.00	45,000.00	1,930.25	25,359.00	7,547.17	12,093.83	73	39,737.69
5716	Legal services									
5716.100	Legal services Chargebacks	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
	5716 - Legal services Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00
5762	Med exams/autopsies/genetic test	32,000.00	.00	32,000.00	2,169.00	.00	8,503.00	23,497.00	27	23,279.25
5784	Interpreter services	2,500.00	.00	2,500.00	113.75	.00	183.75	2,316.25	7	886.50
9003	Transfer out									
9003.100	Transfer out General Fund	.00	.00	.00	.00	.00	.00	.00	+++	47,989.64
	9003 - Transfer out Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$47,989.64
	Division 001 - General	\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$198,335.76	\$25,359.00	\$813,881.18	\$1,788,823.82	32%	\$2,693,958.98
	Department 017 - Child Support	\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$198,335.76	\$25,359.00	\$813,881.18	\$1,788,823.82	32%	\$2,693,958.98
	EXPENSE TOTALS	\$2,622,774.00	\$5,290.00	\$2,628,064.00	\$198,335.76	\$25,359.00	\$813,881.18	\$1,788,823.82	32%	\$2,693,958.98
	Fund 210 - Child Support	2,622,774.00	5,290.00	2,628,064.00	304,630.08	.00	834,557.37	1,793,506.63	32	2,693,958.98
	REVENUE TOTALS	2,622,774.00	5,290.00	2,628,064.00	198,335.76	25,359.00	813,881.18	1,788,823.82	32	2,693,958.98
	EXPENSE TOTALS	2,622,774.00	5,290.00	2,628,064.00	198,335.76	25,359.00	813,881.18	1,788,823.82	32	2,693,958.98
	Fund 210 - Child Support Totals	\$0.00	\$0.00	\$0.00	\$106,294.32	(\$25,359.00)	\$20,676.19	\$4,682.81		\$0.00
	Grand Totals									
	REVENUE TOTALS	2,622,774.00	5,290.00	2,628,064.00	304,630.08	.00	834,557.37	1,793,506.63	32	2,693,958.98
	EXPENSE TOTALS	2,622,774.00	5,290.00	2,628,064.00	198,335.76	25,359.00	813,881.18	1,788,823.82	32	2,693,958.98
	Grand Totals	\$0.00	\$0.00	\$0.00	\$106,294.32	(\$25,359.00)	\$20,676.19	\$4,682.81		\$0.00

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2012 Final-Brown County Child Support

Fiscal Year to Date 12/31/12

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 210 - Child Support										
REVENUE										
Department 017 - Child Support										
Division 001 - General										
4100	General property taxes	400,881.00	.00	400,881.00	33,406.75	.00	400,881.00	.00	100	342,656.04
4302	State grant and aid revenue	2,263,555.00	.00	2,263,555.00	157,297.44	.00	2,258,293.76	5,261.24	100	2,434,883.97
Charges and fees										
4600	Charges and fees Genetic test	35,000.00	.00	35,000.00	1,016.34	.00	20,997.41	14,002.59	60	23,880.87
4600.601	Charges and fees Vital statistics	1,000.00	.00	1,000.00	42.14	.00	622.17	377.83	62	863.60
4600.602	Charges and fees Paper service	10,000.00	.00	10,000.00	809.95	.00	7,855.14	2,144.86	79	8,057.25
4600.603	Charges and fees Non IV-D service	12,000.00	.00	12,000.00	560.00	.00	4,760.00	7,240.00	40	.00
4600.604	Charges and fees	\$58,000.00	\$0.00	\$58,000.00	\$2,428.43	\$0.00	\$34,234.72	\$23,765.28	59%	\$32,801.72
4600 - Charges and fees Totals										
Sales										
4601	Sales Copy machine use	.00	.00	.00	28.00	.00	204.50	(204.50)	+++	.00
4601.012	Intergovt charges	\$0.00	\$0.00	\$0.00	\$28.00	\$0.00	\$204.50	(\$204.50)	+++	\$0.00
4700	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	3,297.00
9002	Transfer in	.00	.00	.00	.00	.00	16.00	(16.00)	+++	16.00
9002.200	Transfer in HR	.00	329.00	329.00	329.00	.00	329.00	.00	100	.00
9002 - Transfer in Totals										
Division 001 - General										
Department 017 - Child Support										
9002 - Transfer in Totals										
Division 001 - General										
Department 017 - Child Support										
9002 - Transfer in Totals										
REVENUE TOTALS										
EXPENSE										
Department 017 - Child Support										
Division 001 - General										
5100	Regular earnings	1,075,689.00	.00	1,075,689.00	76,807.51	.00	903,483.55	172,205.45	84	958,193.98
Paid leave earnings										
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	14,356.93	.00	156,581.50	(156,581.50)	+++	188,102.80
5102.200	Paid leave earnings Personal	.00	.00	.00	40.33	.00	40.33	(40.33)	+++	.00
5102.300	Paid leave earnings Casual	.00	288.00	288.00	8,426.32	.00	8,426.32	(8,138.32)	2926	.00
5102.500	Paid leave earnings Holiday	.00	.00	.00	12,092.40	.00	12,092.40	(12,092.40)	+++	.00
5102 - Paid leave earnings Totals										
Premium										
5103.000	Premium Overtime	.00	.00	.00	10.34	.00	215.77	(215.77)	+++	.00
5103 - Premium Totals										
Salaries reimbursement										
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	(2,130.70)	.00	(6,953.48)	6,953.48	+++	(5,592.59)

5109 - Salaries reimbursement Totals									
	\$0.00	\$0.00	\$0.00	(\$2,130.70)	\$0.00	(\$6,953.48)	\$6,953.48	+++	(\$5,592.59)
Fringe benefits									
5110									
5110.100	79,063.00	22.00	79,085.00	7,874.80	.00	75,611.54	3,473.46	96	80,218.56
5110.110	5,378.00	.00	5,378.00	448.17	.00	5,378.00	.00	100	6,008.00
5110.200	431,406.00	.00	431,406.00	39,690.63	.00	408,564.65	22,841.35	95	440,989.90
5110.210	31,652.00	.00	31,652.00	3,169.59	.00	30,378.66	1,273.34	96	32,072.00
5110.220	2,030.00	.00	2,030.00	152.95	.00	1,876.29	153.71	92	2,356.02
5110.230	3,872.00	.00	3,872.00	.00	.00	.00	3,872.00	0	.00
5110.235	10,889.00	.00	10,889.00	1,238.52	.00	14,945.42	(4,056.42)	137	13,596.89
5110.240	204.00	.00	204.00	17.00	.00	204.00	.00	100	198.00
5110.300	63,465.00	19.00	63,484.00	6,774.01	.00	63,189.38	294.62	100	57,663.35
5110.310	.00	.00	.00	.00	.00	1,165.82	(1,165.82)	+++	72,195.28
5110 - Fringe benefits Totals									
	\$627,959.00	\$41.00	\$628,000.00	\$59,365.67	\$0.00	\$601,313.76	\$26,686.24	96%	\$705,298.00
Supplies									
5300									
5300.001	12,000.00	.00	12,000.00	787.59	.00	13,227.23	(1,227.23)	110	10,995.50
5300.004	35,000.00	.00	35,000.00	1,986.18	.00	27,876.43	7,123.57	80	31,214.59
5300 - Supplies Totals									
	\$47,000.00	\$0.00	\$47,000.00	\$2,773.77	\$0.00	\$41,103.66	\$5,896.34	87%	\$42,210.09
5303	.00	.00	.00	.00	.00	12.00	(12.00)	+++	35.07
5304	.00	.00	.00	.00	.00	.00	.00	+++	1,705.26
5305	2,090.00	.00	2,090.00	.00	.00	1,867.50	222.50	89	1,544.50
Maintenance agreement									
5306									
5306.100	2,791.00	.00	2,791.00	73.15	.00	3,231.20	(440.20)	116	6,178.52
5306 - Maintenance agreement Totals									
	\$2,791.00	\$0.00	\$2,791.00	\$73.15	\$0.00	\$3,231.20	(\$440.20)	116%	\$6,178.52
Repairs and maintenance									
5307									
5307.100	990.00	.00	990.00	.00	.00	990.00	.00	100	1,144.69
5307 - Repairs and maintenance Totals									
	\$990.00	\$0.00	\$990.00	\$0.00	\$0.00	\$990.00	\$0.00	100%	\$1,144.69
5330	600.00	.00	600.00	.00	.00	449.10	150.90	75	796.51
5340	5,600.00	.00	5,600.00	472.16	.00	4,873.89	726.11	87	3,461.04
5505	.00	.00	.00	.00	.00	.00	.00	+++	(233.10)
5507	1,200.00	.00	1,200.00	.00	.00	600.00	600.00	50	1,200.00
5600	230,177.00	.00	230,177.00	19,181.38	.00	230,177.00	.00	100	220,263.00
Intra-county expense									
5601									
5601.100	111,251.00	.00	111,251.00	9,843.90	.00	104,505.31	6,745.69	94	109,957.52
5601.200	5,751.00	.00	5,751.00	479.25	.00	5,751.00	.00	100	5,751.00
5601.300	345,988.00	.00	345,988.00	24,689.96	.00	362,373.59	(16,385.59)	105	313,118.44
5601.400	2,000.00	.00	2,000.00	123.75	.00	1,851.89	148.11	93	.00
5601.450	2,500.00	.00	2,500.00	208.33	.00	2,500.00	.00	100	.00
5601 - Intra-county expense Totals									
	\$467,490.00	\$0.00	\$467,490.00	\$35,345.19	\$0.00	\$476,981.79	(\$9,491.79)	102%	\$428,826.96
Contracted services									
5700									
5700.900	160,050.00	.00	160,050.00	1,679.61	.00	146,579.61	13,470.39	92	144,900.00
5700 - Contracted services Contra									
	\$160,050.00	\$0.00	\$160,050.00	\$1,679.61	\$0.00	\$146,579.61	\$13,470.39	92%	\$144,350.00
5706	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,845.00
5708	300.00	.00	300.00	.00	.00	.00	300.00	0	172.00
5710	45,000.00	.00	45,000.00	1,519.75	.00	39,737.69	5,262.31	88	36,146.54
Legal services									
5716									

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5716.100	Legal services Chargebacks	1,500.00	.00	1,500.00	.00	.00	1,500.00	0	.00
	5716 - Legal services Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00
5762	Med exams/autopsies/genetic test	47,500.00	.00	47,500.00	885.00	23,279.25	24,220.75	49	28,632.00
5784	Interpreter services	4,500.00	.00	4,500.00	.00	886.50	3,613.50	20	3,470.35
9003	Transfer out								
9003.100	Transfer out General Fund	.00	.00	.00	47,989.64	47,989.64	(47,989.64)	+++	48,908.83
	9003 - Transfer out Totals	\$0.00	\$0.00	\$0.00	\$47,989.64	\$47,989.64	(\$47,989.64)	+++	\$48,908.83
	Division 001 - General	\$2,722,436.00	\$329.00	\$2,722,765.00	\$278,888.45	\$2,693,958.98	\$28,806.02	99%	\$2,816,659.45
	Department 017 - Child Support	\$2,722,436.00	\$329.00	\$2,722,765.00	\$278,888.45	\$2,693,958.98	\$28,806.02	99%	\$2,816,659.45
	EXPENSE TOTALS	\$2,722,436.00	\$329.00	\$2,722,765.00	\$278,888.45	\$2,693,958.98	\$28,806.02	99%	\$2,816,659.45
	Fund 210 - Child Support	2,722,436.00	329.00	2,722,765.00	193,489.62	2,693,958.98	28,806.02	99	2,813,654.73
	REVENUE TOTALS	2,722,436.00	329.00	2,722,765.00	278,888.45	2,693,958.98	28,806.02	99	2,816,659.45
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	(\$85,398.83)	\$0.00	\$0.00		(\$3,004.72)
	Grand Totals	2,722,436.00	329.00	2,722,765.00	193,489.62	2,693,958.98	28,806.02	99	2,813,654.73
	EXPENSE TOTALS	2,722,436.00	329.00	2,722,765.00	278,888.45	2,693,958.98	28,806.02	99	2,816,659.45
	Grand Totals	\$0.00	\$0.00	\$0.00	(\$85,398.83)	\$0.00	\$0.00		(\$3,004.72)

14



Child Support Agency Administrator Summary

April-May 2013

The Joint Finance Committee voted Tuesday evening 16-0 to approve a motion to re-instate full funding for county child support agencies at \$4.25 million GPR annually, which results in total funding of \$37.7 million for the biennium.

Internal Opportunities

- Request to fill vacant Child Support Enforcement position submitted-vacated on 4/1 by Kathy Doney (retirement)
- **Ms. Veronica Guzman** began employment with the department on May 6th as a bilingual Child Support Clerk in our SIC unit. Veronica holds Bachelor's degree from San Jose State University in Justice Studies and Sociology as well as an Associate's degree in Administration of Justice from Evergreen Community College and previously worked as Group Counselor with juveniles.
- Beginning the resolution process to change the table of organization to meet the needs of the Supporting Parents Supporting Kids Demonstration Project. This will require adding an additional 1 FTE Enforcement Specialist as well as reviewing the current org structure in totality.

Administrator Updates

- SPSK (Supporting Parents Supporting Kids) National Demonstration
 - Attended coordination meeting in Madison on May 2
 - Hosting partner meeting with Forward Services & Family Services on May 14
 - Attending Domestic Violence Advisory Committee meeting in Madison on May 29
- Attended New Directors Roundtable in Steven's Point on May 7
- Partnered with Sheriff's Department to streamline DNA collection for incarcerated individuals. Inmates (Huber or Jail) will now be tested by sheriff personnel avoiding the necessity of CSA paternity staff from:
 - Having to make the trip to obtain the sample-occurring once or twice per week
 - Collecting the sample in an interview room without jail staff present (creating safety considerations)
- Work group endeavors continue (Cooperative Agreements; SIC; Scanning; Internal Protocol)
 - Scanning**
 - Meeting with IS/ADRC on Friday, 5/10 regarding training & next steps
 - Laserfiche scanning progress: completed the "G" alpha cases, on "H" and beginning paternity
 - Evaluating effectiveness/efficiencies of purchasing the KIDS/Laserfiche interface software for 2014
 - Cooperative Agreement**
 - Staff will begin attending court with attorney(s) on 7/1
 - All internal processes being standardized, developed and documented
 - Attire & Appearance**
 - Guidelines & policies being developed and executed
 - Website Redesign**
 - Intern from Rasmussen College has been assigned to project and initial development has begun
- Work continues on the Wage Comparability Study for the department
- Final 2012 Budget Performance numbers obtained- CSA returned \$47,989.64 to the General Fund

For Immediate Release
May 21, 2013

Contact:
Senator Alberta Darling (R-River Hills)
1-608-266-5830
Representative John Nygren (R-Marinette)
1-608-266-2343



WISCONSIN LEGISLATURE

P.O. Box 7882 • Madison, WI 53707-7882

JFC CHAIRS INVEST IN CHILD SUPPORT COLLECTION

MADISON - On Tuesday, the co-chairs of the state's budget-writing Joint Committee on Finance, State Senator Alberta Darling (R-River Hills) and State Representative John Nygren (R-Marinette), issued the following statement regarding vote on child support funding:

"When parents are committed to their children, their families are less reliant on government. The state's child support collection system is a proven way to reduce burden on taxpayers while making sure children are provided for.

We heard from our local child support enforcement agencies; the need for additional funding was warranted. Wisconsin has been rated in the top ten in child support enforcement; we understand the importance of sustaining that position.

With this vote we are assuring children in Wisconsin are supported, these are the citizens that we are looking to protect. This program demands personal responsibility from parents, we require more independence not dependence from our citizens."

###

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 261,781	\$ 65,445	\$ 65,655
Fringe Benefits	\$ 102,099	\$ 25,525	\$ 26,807
Operations & Maintenance	\$ 147,183	\$ 36,796	\$ 42,538
Utilities	\$ -	\$ -	\$ -
Chargebacks	\$ 40,424	\$ 10,106	\$ 9,658
Contracted Expenses	\$ 37,950	\$ 9,488	\$ 8,227
Other	\$ 121,948	\$ 30,487	\$ 3,284
Total Expenses	\$ 711,385	\$ 177,846	\$ 156,168
Property Tax Revenue	\$ 2,400,000	\$ 600,000	\$ 336,586
Interest on Investments	\$ 950,000	\$ 237,500	\$ 47,256
Miscellaneous Revenue	\$ 88,000	\$ 22,000	\$ 13,604
Total Revenues	\$ 3,438,000	\$ 859,500	\$ 397,446
Net Levy Distribution	\$ 2,726,615	\$ 681,654	\$ 241,278

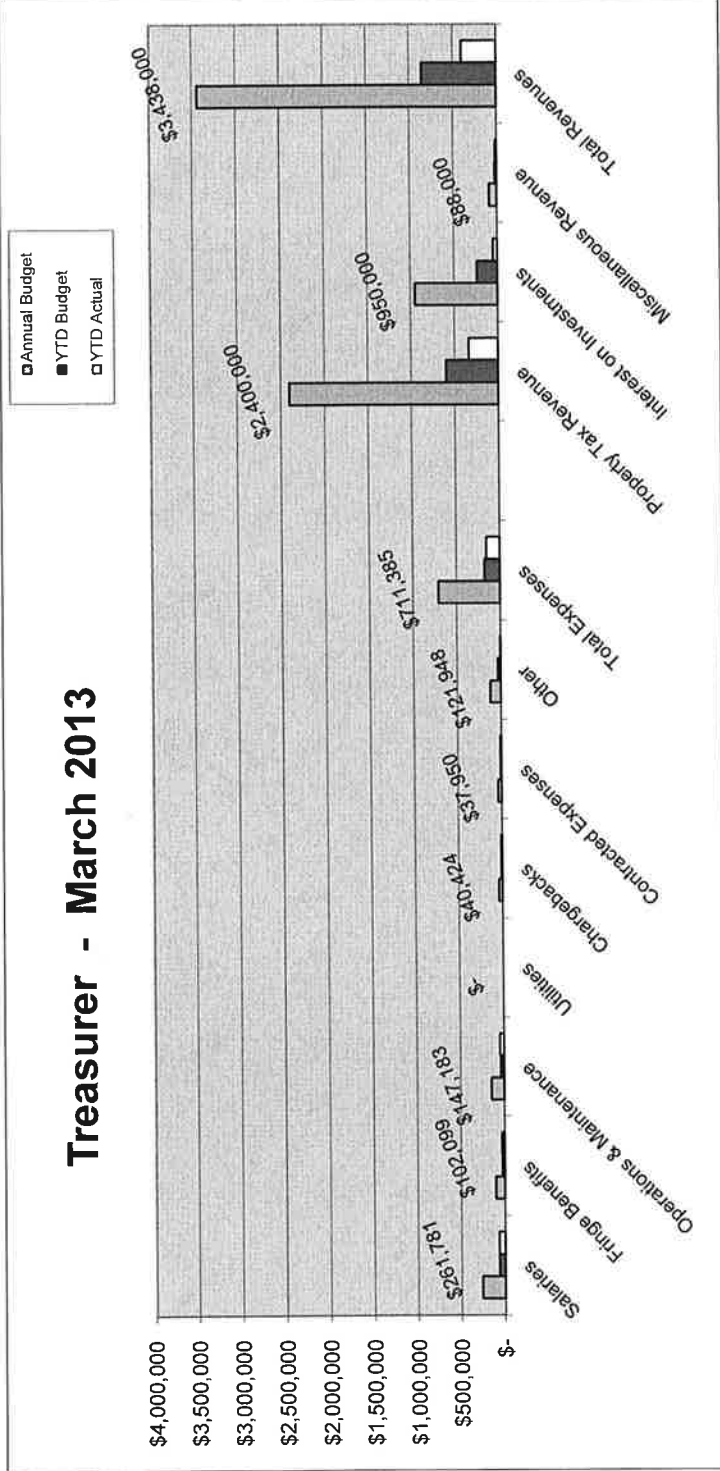
PLEASE NOTE:

Property tax revenue from interest and penalties is tracking at 56.1% of budget. Current year budget numbers were estimated based on 2012 actuals of approx. \$2.35 million. Since its peak in 2010; however, delinquent tax balances have been steadily on the decline in part due to banks foreclosing on homeowners and paying the taxes sooner. As a result, delinquent tax balances are back near 2007 levels under \$4 million when revenue from interest and penalties was \$1.68 million.

Interest on investments is at 19.9% of budget primarily due to the timing of coupon payments from municipal bonds which are paid in six month intervals and will be received in the coming months.

\$ (440,376) NEGATIVE BUDGET VAR

Treasurer - March 2013





Budget by Account Classification Report

Through 03/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	100 - GF	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year Total
REVENUE											
Property taxes			(2,726,615.00)	.00	(2,726,615.00)	(227,217.92)	.00	(681,653.76)	(2,044,961.24)	25	(3,216,240.96)
Other taxes			2,400,000.00	.00	2,400,000.00	111,525.49	.00	336,586.25	2,063,413.75	14	2,350,539.13
Intergovernmental charges for services			60,000.00	.00	60,000.00	1,301.69	.00	10,823.42	49,176.58	18	61,012.94
Miscellaneous revenue			28,000.00	.00	28,000.00	1,698.99	.00	2,780.23	25,219.77	10	395.51
Interest & investment earnings			950,000.00	.00	950,000.00	6,586.47	.00	47,256.10	902,743.90	5	879,521.77
Transfer in			.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS			\$711,385.00	\$0.00	\$711,385.00	(\$106,105.28)	\$0.00	(\$284,207.76)	\$995,592.76	-40%	\$75,228.39
EXPENSE											
Personnel services			261,781.00	.00	261,781.00	28,078.59	.00	65,655.06	196,125.94	25	262,568.10
Fringe benefits and taxes			102,099.00	.00	102,099.00	12,167.32	.00	26,806.89	75,292.11	26	109,111.56
Operations and maintenance			147,183.00	.00	147,183.00	13,132.94	1,175.90	42,537.58	103,469.52	30	121,658.73
Insurance costs			865.00	.00	865.00	.00	.00	721.00	144.00	83	.00
Utilities			.00	.00	.00	.00	.00	.00	.00	+++	.00
Chargebacks			40,424.00	.00	40,424.00	3,216.38	.00	9,658.19	30,765.81	24	31,537.82
Contracted services			37,950.00	.00	37,950.00	2,757.71	.00	8,226.53	29,723.47	22	39,719.32
Other			105,035.00	.00	105,035.00	947.51	.00	2,562.74	102,472.26	2	99,554.66
Outlay			16,048.00	.00	16,048.00	.00	.00	.00	16,048.00	0	.00
Transfer out			.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS			\$711,385.00	\$0.00	\$711,385.00	\$60,300.45	\$1,175.90	\$156,167.99	\$554,041.11	22%	\$664,150.19
Fund 100 - GF Totals											
REVENUE TOTALS			711,385.00	.00	711,385.00	(106,105.28)	.00	(284,207.76)	995,592.76	-40	75,228.39
EXPENSE TOTALS			711,385.00	.00	711,385.00	60,300.45	1,175.90	156,167.99	554,041.11	22	664,150.19
Fund 100 - GF Totals			\$0.00	\$0.00	\$0.00	(\$166,405.73)	(\$1,175.90)	(\$440,375.75)	\$441,551.65		(\$588,921.80)
Grand Totals											
REVENUE TOTALS			711,385.00	.00	711,385.00	(106,105.28)	.00	(284,207.76)	995,592.76	-40	75,228.39
EXPENSE TOTALS			711,385.00	.00	711,385.00	60,300.45	1,175.90	156,167.99	554,041.11	22	664,150.19
Grand Totals			\$0.00	\$0.00	\$0.00	(\$166,405.73)	(\$1,175.90)	(\$440,375.75)	\$441,551.65		(\$588,921.80)

Brown County
County Treasurer
Budget Status Report
4/30/2013

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 261,781	\$ 87,260	\$ 84,371
Fringe Benefits	\$ 102,099	\$ 34,033	\$ 35,057
Operations & Maintenance	\$ 147,183	\$ 49,061	\$ 49,695
Utilities	\$ -	\$ -	\$ -
Chargebacks	\$ 40,424	\$ 13,475	\$ 12,626
Contracted Expenses	\$ 37,950	\$ 12,650	\$ 10,984
Other	\$ 121,948	\$ 40,649	\$ 22,000
Total Expenses	\$ 711,385	\$ 237,128	\$ 214,733
Property Tax Revenue	\$ 2,400,000	\$ 800,000	\$ 428,013
Interest on Investments	\$ 950,000	\$ 316,667	\$ 186,030
Miscellaneous Revenue	\$ 88,000	\$ 29,333	\$ 16,036
Total Revenues	\$ 3,438,000	\$ 1,146,000	\$ 630,080
Net Levy Distribution	\$ 2,726,615	\$ 908,872	\$ 415,347

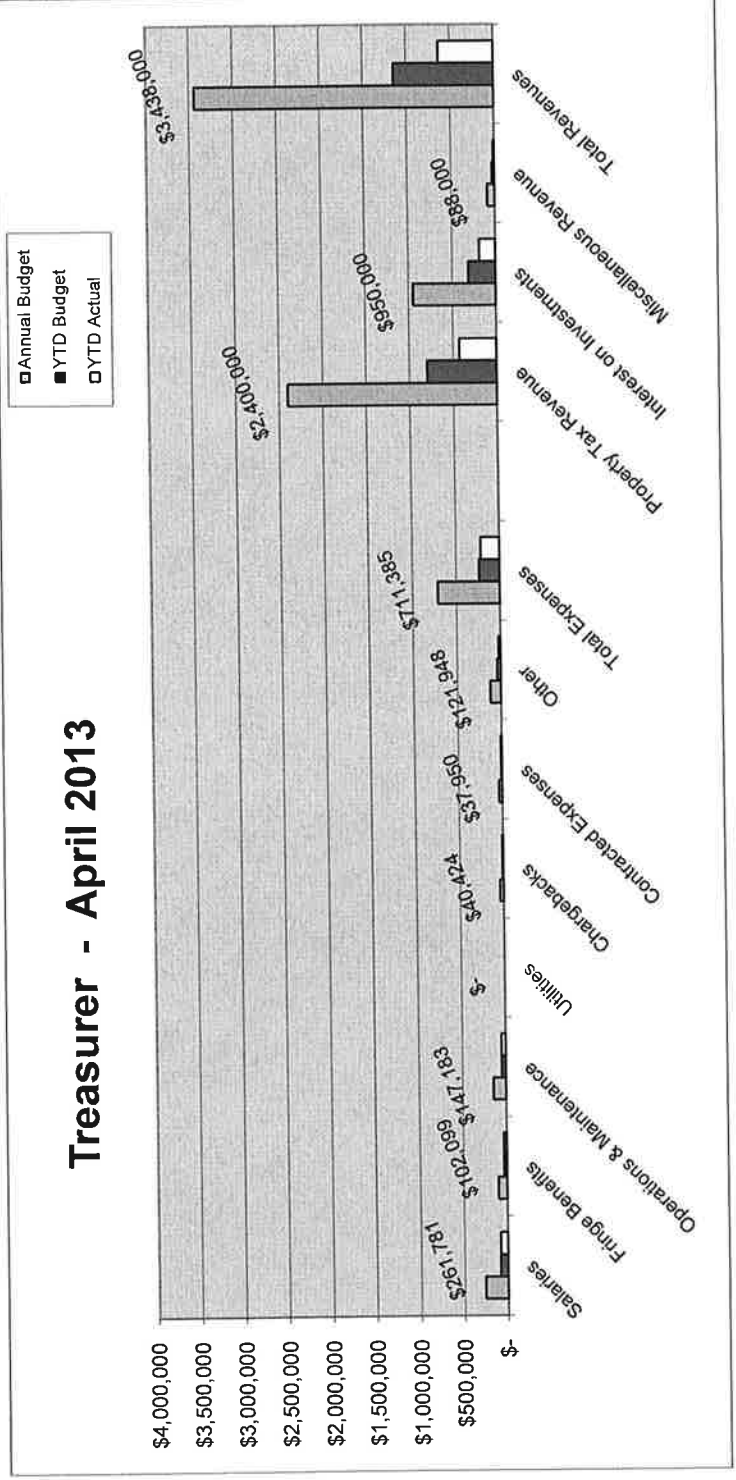
PLEASE NOTE:

Property tax revenue from interest and penalties is tracking at 53.5% of budget. Current year budget numbers were estimated based on 2012 actuals of approx. \$2.35 million. Since its peak in 2010; however, delinquent tax balances have been steadily on the decline in part due to banks foreclosing on homeowners and paying the taxes sooner. As a result, delinquent tax balances are back near 2007 levels under \$4 million when revenue from interest and penalties was \$1.68 million.

Interest on investments is at 58.7% of budget primarily due to the timing of coupon payments from municipal bonds which are paid in six month intervals and will be received in the coming months.

\$ (493,525) NEGATIVE BUDGET VAR

Treasurer - April 2013





Budget by Account Classification Report

Through 04/30/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	(2,726,615.00)	.00	(2,726,615.00)	(227,217.92)	.00	(908,871.68)	(1,817,743.32)	33	(3,216,240.96)
Other taxes	2,400,000.00	.00	2,400,000.00	91,427.22	.00	428,013.47	1,971,986.53	18	2,350,539.13
Intergovernmental charges for services	60,000.00	.00	60,000.00	2,234.89	.00	13,058.31	46,941.69	22	61,012.94
Miscellaneous revenue	28,000.00	.00	28,000.00	197.91	.00	2,978.14	25,021.86	11	395.51
Interest & investment earnings	950,000.00	.00	950,000.00	138,773.73	.00	186,029.83	763,970.17	20	879,521.77
Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$711,385.00	\$0.00	\$711,385.00	\$5,415.83	\$0.00	(\$278,791.93)	\$990,176.93	-39%	\$75,228.39
EXPENSE									
Personnel services	261,781.00	.00	261,781.00	18,715.90	.00	84,370.96	177,410.04	32	262,568.10
Fringe benefits and taxes	102,099.00	.00	102,099.00	8,249.82	.00	35,056.71	67,042.29	34	109,111.56
Operations and maintenance	147,183.00	.00	147,183.00	7,157.31	1,175.90	49,694.89	96,312.21	35	121,658.73
Insurance costs	865.00	.00	865.00	.00	.00	721.00	144.00	83	.00
Utilities	.00	.00	.00	.00	.00	.00	.00	+++	.00
Chargebacks	40,424.00	.00	40,424.00	2,967.94	.00	12,626.13	27,797.87	31	31,537.82
Contracted services	37,950.00	.00	37,950.00	2,757.71	.00	10,984.24	26,965.76	29	39,719.32
Other	105,035.00	.00	105,035.00	18,716.09	.00	21,278.83	83,756.17	20	99,554.66
Outlay	16,048.00	.00	16,048.00	.00	.00	.00	16,048.00	0	.00
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$711,385.00	\$0.00	\$711,385.00	\$58,564.77	\$1,175.90	\$214,732.76	\$495,476.34	30%	\$664,150.19
Fund 100 - GF Totals									
REVENUE TOTALS	711,385.00	.00	711,385.00	5,415.83	.00	(278,791.93)	990,176.93	-39	75,228.39
EXPENSE TOTALS	711,385.00	.00	711,385.00	58,564.77	1,175.90	214,732.76	495,476.34	30	664,150.19
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$53,148.94)	(\$1,175.90)	(\$493,524.69)	\$494,700.59		(\$588,921.80)
Grand Totals									
REVENUE TOTALS	711,385.00	.00	711,385.00	5,415.83	.00	(278,791.93)	990,176.93	-39	75,228.39
EXPENSE TOTALS	711,385.00	.00	711,385.00	58,564.77	1,175.90	214,732.76	495,476.34	30	664,150.19
Grand Totals	\$0.00	\$0.00	\$0.00	(\$53,148.94)	(\$1,175.90)	(\$493,524.69)	\$494,700.59		(\$588,921.80)

BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF JANUARY 2013

The following is a statement of the Treasurer's Cash on Hand and in the General Account as of January 31, 2013:

Associated Bank and Chase Bank	\$49,315,709.60
Bank Mutual, Denmark State Bank, & Pioneer Credit Union	\$435,851.40
Wisconsin Development Fund	\$0.00
Overnight Investments	\$0.00
Deposits in Transit	\$2,938,248.66
Emergency Fund	(\$140,986.98)
NSF Checks Redeposited	(\$25,504.92)
Clerk Passport Account	\$500.00
Workers Comp Acct	(\$21,334.95)
UMR Sweep Account	(\$484,507.95)
Bank Error(s)	\$0.00
Total	\$52,017,974.86
Less Outstanding Checks	(\$2,641,791.60)
Other Reconcilable Items	\$0.00
Balance Per County	\$49,376,183.26

The following is a statement of the Treasurer's Working Capital Reserves placed in time deposits within designated Brown County public depositories for investment purposes as of January 31, 2013:

	2012	2013
Year-to-Date Interest Received	\$0.00	\$0.00
Interest Received-Current Month	\$43,335.45	\$44,504.28
Year-to-Date Interest Unrestricted Funds	<u>\$43,335.45</u>	<u>\$44,504.28</u>
Working Capital Reserves Invested	\$113,764,985.59	\$115,154,228.23
Restricted Investments	<u>\$22,311,093.48</u>	<u>\$10,276,969.73</u>
Total Funds Invested	<u>\$136,076,079.07</u>	<u>\$125,431,197.96</u>
Certificates of Deposits	\$6,100,000.00	\$6,309,641.96
Treas-Gov't Agencies	\$43,165,855.34	\$49,206,321.24
Commercial Paper	\$0.00	\$0.00
Money Mkt-Pool	<u>\$86,810,223.73</u>	<u>\$69,915,234.76</u>
Total	<u>\$136,076,079.07</u>	<u>\$125,431,197.96</u>

Rate of Return: 0.727% 0.717%

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the balances appearing in the "Cash on Hand and in the General Account" and "Working Capital Reserves" statements above were examined and are correct as of January 31, 2013.


Kerry M. Blaney, County Treasurer

Approved by:

County Executive Date

Submitted by Administration Committee:

Final draft approved by Corporation Counsel

BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF FEBRUARY 2013

The following is a statement of the Treasurer's Cash on Hand and in the General Account as of February 28, 2013:

Associated Bank and Chase Bank	\$31,994,955.25
Bank Mutual, Denmark State Bank, & Pioneer Credit Union	\$0.00
Wisconsin Development Fund	\$0.00
Overnight Investments	\$0.00
Deposits in Transit	(\$766,571.30)
Emergency Fund	(\$33,121.65)
NSF Checks Redeposited	\$1,109.78
Clerk Passport Account	\$500.00
Workers Comp Acct	(\$35,057.71)
UMR Sweep Account	(\$359,694.12)
Bank Error(s)	\$0.00
Total	\$30,802,120.25
Less Outstanding Checks	(\$2,777,424.54)
Other Reconcilable Items	\$0.00
Balance Per County	\$28,024,695.71

The following is a statement of the Treasurer's Working Capital Reserves placed in time deposits within designated Brown County public depositories for investment purposes as of February 28, 2013:

	2012	2013
Year-to-Date Interest Received	\$43,335.43	\$44,504.28
Interest Received-Current Month	\$85,456.21	\$64,324.49
Year-to-Date Interest Unrestricted Funds	\$128,791.64	\$108,828.77
Working Capital Reserves Invested	\$134,488,224.51	\$123,765,868.87
Restricted Investments	\$21,771,503.81	\$10,276,969.73
Total Funds Invested	\$156,259,728.32	\$134,042,838.60
Certificates of Deposits	\$5,600,000.00	\$8,309,641.96
Treas-Gov't Agencies	\$46,402,026.91	\$52,426,530.65
Commercial Paper	\$0.00	\$0.00
Money Mkt-Pool	\$104,257,701.41	\$73,306,665.99
Total	\$156,259,728.32	\$134,042,838.60

Rate of Return: 0.595% 0.642%

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the balances appearing in the "Cash on Hand and in the General Account" and "Working Capital Reserves" statements above were examined and are correct as of February 28, 2013.


Kerry M. Blaney, County Treasurer

Approved by:

County Executive Date

Submitted by Administration Committee:

Final draft approved by Corporation Counsel

BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF MARCH 2013

The following is a statement of the Treasurer's Cash on Hand and in the General Account as of March 31, 2013:

Associated Bank and Chase Bank	\$13,549,547.71
Bank Mutual, Denmark State Bank, & Pioneer Credit Union	\$0.00
Wisconsin Development Fund	\$0.00
Overnight Investments	\$0.00
Deposits in Transit	\$44,398.77
Emergency Fund	(\$25,240.51)
NSF Checks Redeposited	(\$20,542.17)
Clerk Passport Account	\$500.00
Workers Comp Acct	(\$47,477.96)
UMR Sweep Account	(\$373,940.26)
Bank Error(s)	\$0.00
Total	\$13,127,245.58
Less Outstanding Checks	(\$3,189,060.88)
Other Reconcilable Items	\$0.00
Balance Per County	\$9,938,184.70

The following is a statement of the Treasurer's Working Capital Reserves placed in time deposits within designated Brown County public depositories for investment purposes as of March 31, 2013:

	2012	2013
Year-to-Date Interest Received	\$130,791.64	\$108,828.77
Interest Received-Current Month	\$175,858.78	\$16,625.03
Year-to-Date Interest Unrestricted Funds	\$306,650.42	\$125,453.80
Working Capital Reserves Invested	\$143,622,860.88	\$136,279,458.15
Restricted Investments	\$19,378,200.59	\$10,276,969.73
Total Funds Invested	\$163,001,061.47	\$146,556,427.88
Certificates of Deposits	\$5,600,000.00	\$7,959,641.96
Treas-Gov't Agencies	\$47,019,361.86	\$51,730,293.06
Commercial Paper	\$0.00	\$0.00
Money Mkt-Pool	\$110,381,700.61	\$86,866,492.86
Total	\$163,001,062.47	\$146,556,427.88

Rate of Return: 0.576%

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the balances appearing in the "Cash on Hand and in the General Account" and "Working Capital Reserves" statements above were examined and are correct as of March 31, 2013.


Kerry M. Blaney, County Treasurer

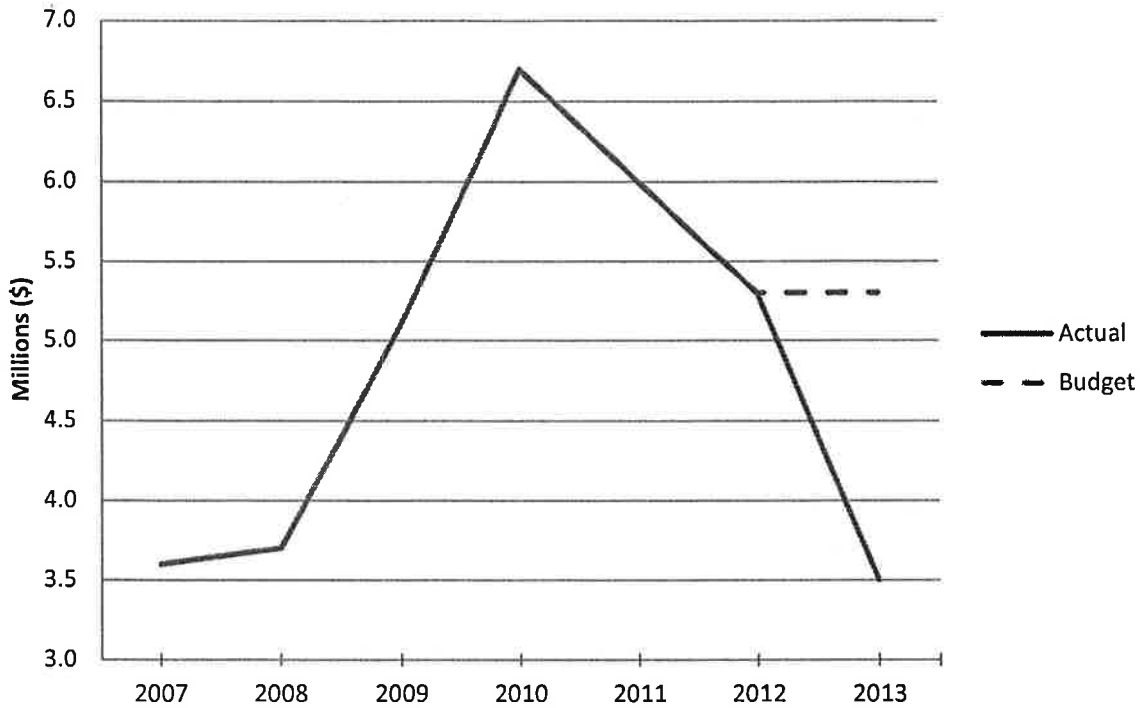
Approved by:

County Executive _____ Date _____

Submitted by Administration Committee:

Final draft approved by Corporation Counsel

April Delinquent Property Tax Balances 2007 - 2013



<u>Year</u>	<u>Actual April Delinquent Tax Balance (in Millions \$)</u>	<u>Annual Interest and Penalties (in Millions \$)</u>
2007	3.6	1.7
2008	3.7	1.8
2009	5.1	2.0
2010	6.7	2.8
2011	6.0	2.8
2012	5.3	2.4
2013 Actual	3.5	*1.3
2013 Budget	5.3	2.4

* Projected \$1.3 million is based on the \$0.43 million actually collected through April 2013.

Brown County Clerk Budget Status Report

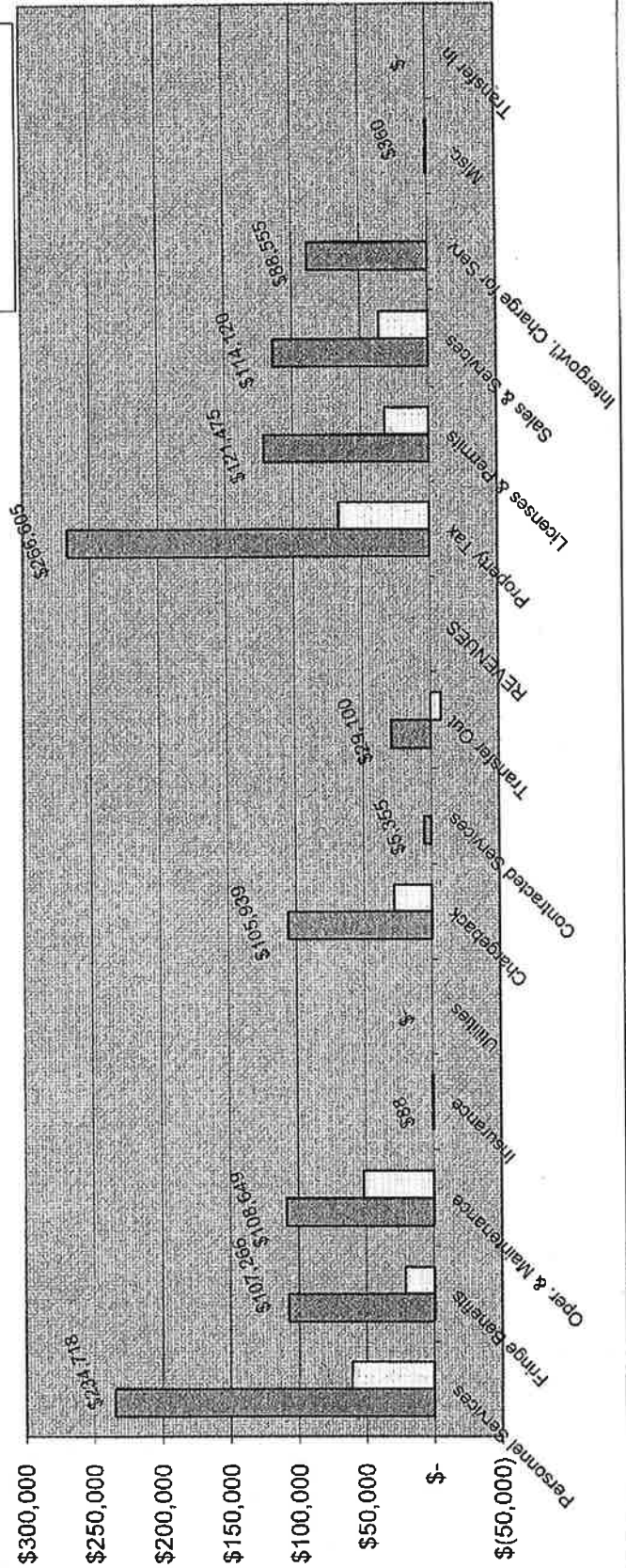
HIGHLIGHTS - January-March Percent of Fiscal Year (25%)

March 31, 2013	Annual Budget	YTD Transactions	YTD % Budget
EXPENDITURES			
Personnel Services	\$ 234,718	\$ 60,680	26%
Fringe Benefits	\$ 107,266	\$ 21,140	20%
Oper. & Maintenance	\$ 108,649	\$ 51,903	48%
Insurance	\$ 88	\$ 81	92%
Utilities	\$ -	\$ -	0%
Chargeback	\$ 105,939	\$ 27,896	26%
Contracted Services	\$ 5,355	\$ -	0%
Transfer Out	\$ 29,100	\$ (7,275)	-25%
REVENUES			
Property Tax	\$ 266,605	\$ 66,651	25%
Licenses & Permits	\$ 121,475	\$ 32,385	27%
Sales & Services	\$ 114,120	\$ 36,025	32%
Intergov'tl. Charge for Serv.	\$ 88,555	\$ -	0%
Misc.	\$ 360	\$ 60	17%
Transfer In	\$ -	\$ -	0%

Expenditures: All categories of Expenditures in range of the 2013 Budget except Operations and Maintenance. The spike is due to election ballot shells ordered for Spring elections.

Revenues: Revenues are consistent with the 2013 Budget. Sales and Services is high due to a steady volume of Passport Services. Intergovernmental Charges won't be processed until May 2013.

County Clerk - March 31, 2013





County Clerk

Date Range 01/01/13 - 03/31/13
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
REVENUE										
Department 019 - County Clerk										
Property taxes										
4100	General property taxes	266,605.00	.00	266,605.00	22,217.08	.00	66,651.24	199,953.76	25%	.00
	<i>Property taxes Totals</i>	<i>\$266,605.00</i>	<i>\$0.00</i>	<i>\$266,605.00</i>	<i>\$22,217.08</i>	<i>\$0.00</i>	<i>\$66,651.24</i>	<i>\$199,953.76</i>	<i>25%</i>	<i>\$0.00</i>
Licenses & permits										
4400.194	Permits Work permit	2,875.00	.00	2,875.00	225.00	.00	422.50	2,452.50	15	.00
4400.195	Permits Alarm permits	19,530.00	.00	19,530.00	384.00	.00	18,428.00	1,102.00	94	.00
4401.192	Licenses Marriage License	94,575.00	.00	94,575.00	4,400.00	.00	13,535.00	81,040.00	14	.00
4401.194	Licenses Dog	4,495.00	.00	4,495.00	.00	.00	.00	4,495.00	0	.00
	<i>Licenses & permits Totals</i>	<i>\$121,475.00</i>	<i>\$0.00</i>	<i>\$121,475.00</i>	<i>\$5,009.00</i>	<i>\$0.00</i>	<i>\$32,385.50</i>	<i>\$89,089.50</i>	<i>27%</i>	<i>\$0.00</i>
Charges for sales and services										
4600.190	Charges and fees Passport	112,880.00	.00	112,880.00	10,414.93	.00	35,846.27	77,033.73	32	.00
4601.012	Sales Copy machine use	320.00	.00	320.00	30.00	.00	170.00	150.00	53	.00
4601.196	Sales Directory	800.00	.00	800.00	4.74	.00	8.53	791.47	1	.00
4609	Miscellaneous public charges	120.00	.00	120.00	.00	.00	.00	120.00	0	.00
	<i>Charges for sales and services Totals</i>	<i>\$114,120.00</i>	<i>\$0.00</i>	<i>\$114,120.00</i>	<i>\$10,449.67</i>	<i>\$0.00</i>	<i>\$36,024.80</i>	<i>\$78,095.20</i>	<i>32%</i>	<i>\$0.00</i>
Intergovernmental charges for services										
4700	Intergovt charges	88,555.00	.00	88,555.00	.00	.00	.00	88,555.00	0	.00
	<i>Intergovernmental charges for services Totals</i>	<i>\$88,555.00</i>	<i>\$0.00</i>	<i>\$88,555.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$88,555.00</i>	<i>0%</i>	<i>\$0.00</i>
Miscellaneous revenue										
4900	Miscellaneous	360.00	.00	360.00	15.00	.00	60.00	300.00	17	.00
	<i>Miscellaneous revenue Totals</i>	<i>\$360.00</i>	<i>\$0.00</i>	<i>\$360.00</i>	<i>\$15.00</i>	<i>\$0.00</i>	<i>\$60.00</i>	<i>\$300.00</i>	<i>17%</i>	<i>\$0.00</i>
Department 019 - County Clerk										
	<i>REVENUE TOTALS</i>	<i>\$591,115.00</i>	<i>\$0.00</i>	<i>\$591,115.00</i>	<i>\$37,690.75</i>	<i>\$0.00</i>	<i>\$135,121.54</i>	<i>\$455,993.46</i>	<i>23%</i>	<i>\$0.00</i>
EXPENSE										
Department 019 - County Clerk										
Personnel services										
5100	Regular earnings	233,710.00	.00	233,710.00	26,756.89	.00	54,865.39	178,844.61	23	.00
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	372.51	.00	3,042.44	(3,042.44)	+++	.00
5102.200	Paid leave earnings Personal	.00	.00	.00	44.55	.00	759.05	(759.05)	+++	.00
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	970.88	(970.88)	+++	.00
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	614.37	(614.37)	+++	.00
5103.000	Premium Overtime	1,008.00	.00	1,008.00	338.87	.00	427.39	580.61	42	.00
	<i>Personnel services Totals</i>	<i>\$234,718.00</i>	<i>\$0.00</i>	<i>\$234,718.00</i>	<i>\$27,512.82</i>	<i>\$0.00</i>	<i>\$60,679.52</i>	<i>\$174,038.48</i>	<i>26%</i>	<i>\$0.00</i>
Fringe benefits and taxes										
5110.100	Fringe benefits FICA	17,252.00	.00	17,252.00	2,009.31	.00	4,452.90	12,799.10	26	.00
5110.110	Fringe benefits Unemployment compensation	876.00	.00	876.00	73.00	.00	219.00	657.00	25	.00
5110.200	Fringe benefits Health Insurance	65,564.00	.00	65,564.00	5,153.52	.00	10,665.42	54,898.58	16	.00
5110.210	Fringe benefits Dental Insurance	5,230.00	.00	5,230.00	406.92	.00	843.17	4,386.83	16	.00



County Clerk

Date Range 01/01/13 - 03/31/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 019 - County Clerk										
Fringe benefits and taxes										
5110.220	Fringe benefits Life Insurance	465.00	.00	465.00	80.32	.00	160.64	304.36	35	.00
5110.230	Fringe benefits LT disability insurance	841.00	.00	841.00	38.67	.00	115.37	725.63	14	.00
5110.235	Fringe benefits Disability insurance	3,136.00	.00	3,136.00	261.33	.00	783.99	2,352.01	25	.00
5110.240	Fringe benefits Workers compensation insurance	54.00	.00	54.00	4.50	.00	13.50	40.50	25	.00
5110.300	Fringe benefits Retirement	13,848.00	.00	13,848.00	1,849.47	.00	3,886.37	9,961.63	28	.00
Fringe benefits and taxes Totals		\$107,266.00	\$0.00	\$107,266.00	\$9,877.04	\$0.00	\$21,140.36	\$86,125.64	20%	\$0.00
Operations and maintenance										
5300	Supplies	.00	.00	.00	.00	.00	55.79	(55.79)	+++	.00
5300.001	Supplies Office	5,200.00	.00	5,200.00	79.08	.00	2,380.20	2,819.20	46	.00
5300.004	Supplies Postage	8,500.00	.00	8,500.00	28.36	.00	1,947.19	6,552.81	23	.00
5304	Printing	4,100.00	.00	4,100.00	.00	.00	471.75	3,628.25	12	.00
5304.100	Printing Forms	27,000.00	(7,380.00)	19,620.00	.00	.00	13,291.13	6,328.87	68	.00
5305	Dues and memberships	130.00	.00	130.00	.00	.00	95.00	35.00	73	.00
5306.100	Maintenance agreement Software	5,900.00	7,380.00	13,280.00	1,106.64	.00	3,319.90	9,960.10	25	.00
5307.100	Repairs and maintenance Equipment	1,120.00	.00	1,120.00	.00	.00	.00	1,120.00	0	.00
5310	Advertising and public notice	53,200.00	.00	53,200.00	11,907.56	.00	29,190.67	24,009.33	55	.00
5330	Books, periodicals, subscription	1,109.00	.00	1,109.00	.00	.00	22.00	1,087.00	2	.00
5340	Travel and training	2,390.00	.00	2,390.00	815.52	.00	1,128.95	1,261.05	47	.00
Operations and maintenance Totals		\$108,649.00	\$0.00	\$108,649.00	\$13,937.16	\$0.00	\$51,903.18	\$56,745.82	48%	\$0.00
Insurance costs										
5410.400	Insurance Bond	88.00	.00	88.00	.00	.00	81.25	6.75	92	.00
Insurance costs Totals		\$88.00	\$0.00	\$88.00	\$0.00	\$0.00	\$81.25	\$6.75	92%	\$0.00
Chargebacks										
5600	Indirect cost	57,102.00	.00	57,102.00	4,758.50	.00	14,275.50	42,826.50	25	.00
5601.100	Intra-county expense Information services	36,149.00	.00	36,149.00	3,189.12	.00	8,225.80	27,923.20	23	.00
5601.200	Intra-county expense Insurance	1,357.00	.00	1,357.00	113.08	.00	339.24	1,017.76	25	.00
5601.400	Intra-county expense Copy center	10,600.00	.00	10,600.00	2,785.41	.00	4,872.23	5,727.77	46	.00
5601.450	Intra-county expense Departmental copiers	731.00	.00	731.00	60.92	.00	182.76	548.24	25	.00
Chargebacks Totals		\$105,939.00	\$0.00	\$105,939.00	\$10,907.03	\$0.00	\$27,895.53	\$78,043.47	26%	\$0.00
Contracted services										
5370	Support Services	5,355.00	.00	5,355.00	.00	.00	.00	5,355.00	0	.00
Contracted services Totals		\$5,355.00	\$0.00	\$5,355.00	\$0.00	\$0.00	\$0.00	\$5,355.00	0%	\$0.00
Transfer out										
9003	Transfer out	29,100.00	.00	29,100.00	(2,425.00)	.00	(7,275.00)	36,375.00	-25	.00
Transfer out Totals		\$29,100.00	\$0.00	\$29,100.00	(\$2,425.00)	\$0.00	(\$7,275.00)	\$36,375.00	-25%	\$0.00
Department 019 - County Clerk Totals										
EXPENSE TOTALS		\$591,115.00	\$0.00	\$591,115.00	\$59,809.05	\$0.00	\$154,424.84	\$436,690.16	26%	\$0.00



County Clerk

Date Range 01/01/13 - 03/31/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF License										
REVENUE										
<i>Licenses & permits</i>										
4401	Licenses	37,500.00	.00	37,500.00	.00	.00	.00	37,500.00	0	.00
	REVENUE TOTALS	\$37,500.00	\$0.00	\$37,500.00	\$0.00	\$0.00	\$0.00	\$37,500.00	0%	\$0.00
EXPENSE										
<i>Operations and maintenance</i>										
5300	Supplies	600.00	.00	600.00	.00	.00	183.43	416.57	31	.00
5300.004	Supplies Postage	100.00	.00	100.00	.39	.00	.39	99.61	0	.00
5310	Advertising and public notice	2,725.00	.00	2,725.00	1,540.00	.00	3,081.00	(356.00)	113	.00
	EXPENSE TOTALS	\$3,425.00	\$0.00	\$3,425.00	\$1,540.39	\$0.00	\$3,264.82	\$160.18	95%	\$0.00
<i>Other</i>										
5885	Payments to districts	34,075.00	.00	34,075.00	.00	.00	.00	34,075.00	0	.00
	EXPENSE TOTALS	\$34,075.00	\$0.00	\$34,075.00	\$0.00	\$0.00	\$0.00	\$34,075.00	0%	\$0.00
Fund 802 - Dog License										
REVENUE TOTALS										
EXPENSE TOTALS										
Grand Totals										
REVENUE TOTALS										
EXPENSE TOTALS										
Grand Totals										

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Brown County Clerk Budget Status Report

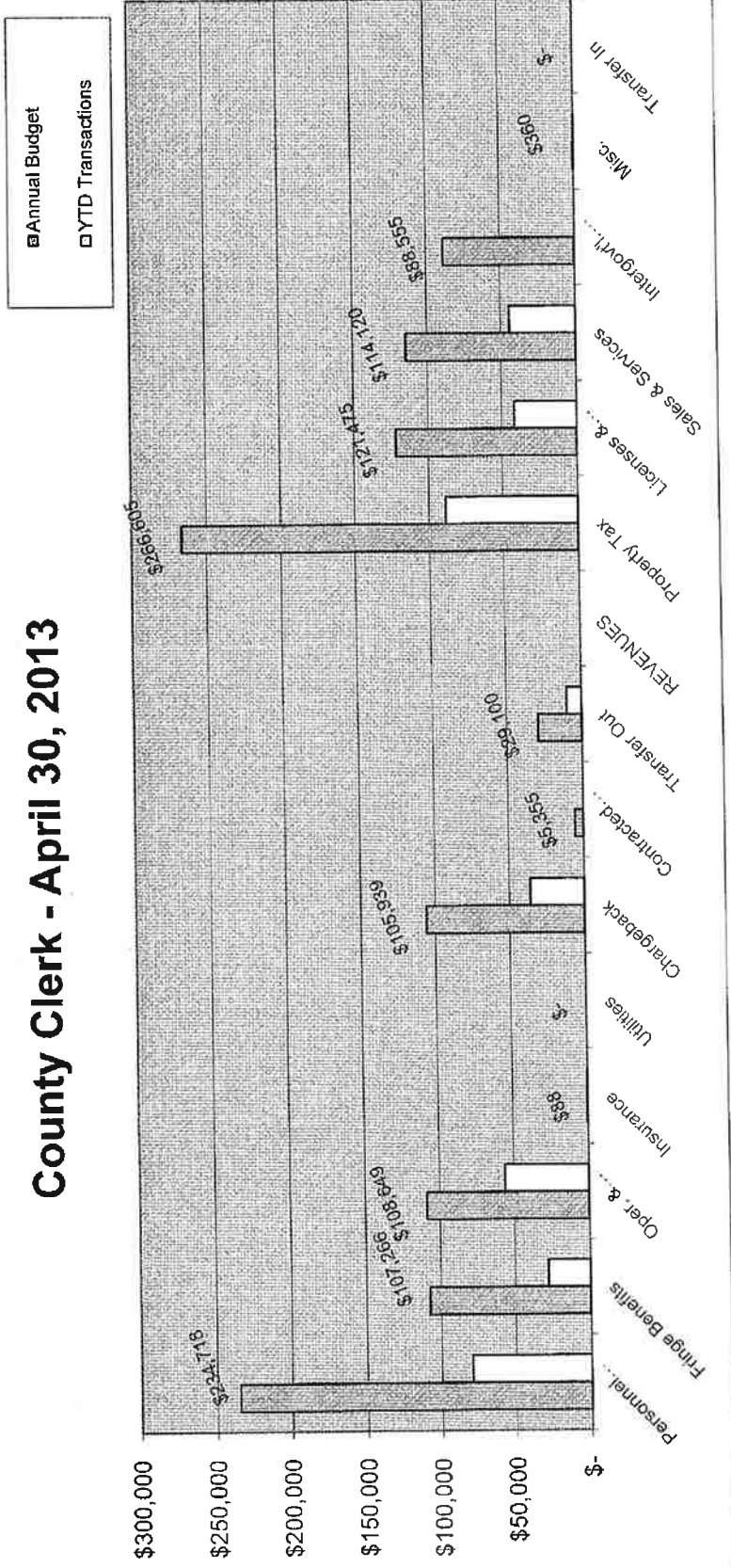
April 30, 2013	Annual	YTD	YTD %
EXPENDITURES	Budget	Transactions	Budget
Personnel Services	\$ 234,718	\$ 79,176	34%
Fringe Benefits	\$ 107,266	\$ 27,862	26%
Oper. & Maintenance	\$ 108,649	\$ 55,634	51%
Insurance	\$ 88	\$ 81	92%
Utilities	\$ -	\$ -	0%
Chargeback	\$ 105,939	\$ 35,991	34%
Contracted Services	\$ 5,355	\$ -	0%
Transfer Out	\$ 29,100	\$ 9,700	33%
REVENUES			
Property Tax	\$ 266,605	\$ 88,868	33%
Licenses & Permits	\$ 121,475	\$ 41,541	34%
Sales & Services	\$ 114,120	\$ 44,052	39%
Intergov'tl. Charge for Serv.	\$ 88,555	\$ -	0%
Misc.	\$ 360	\$ 90	25%
Transfer In	\$ -	\$ -	0%

HIGHLIGHTS - January-April Percent of Fiscal Year (33%)

Expenditures: All categories of Expenditures in range of the 2013 Budget except Operations and Maintenance. The spike is due to election ballot shells ordered for Spring elections.

Revenues: Revenues are consistent with the 2013 Budget. Sales and Services is high due to a steady volume of Passport Services. Intergovernmental Charges won't be processed until May 2013.

County Clerk - April 30, 2013





County Clerk

Date Range 01/01/13 - 04/30/13
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
REVENUE										
Department 019 - County Clerk										
<i>Property taxes</i>										
4100	General property taxes	266,605.00	.00	266,605.00	22,217.08	.00	88,868.32	177,736.68	33%	.00
	<i>Property taxes Totals</i>	\$266,605.00	\$0.00	\$266,605.00	\$22,217.08	\$0.00	\$88,868.32	\$177,736.68	33%	\$0.00
<i>Licenses & permits</i>										
4400.194	Permits Work permit	2,875.00	.00	2,875.00	207.50	.00	630.00	2,245.00	22	.00
4400.195	Permits Alarm permits	19,530.00	.00	19,530.00	218.00	.00	18,646.00	884.00	95	.00
4401.192	Licenses Marriage License	94,575.00	.00	94,575.00	8,730.00	.00	22,265.00	72,310.00	24	.00
4401.194	Licenses Dog	4,495.00	.00	4,495.00	.00	.00	.00	4,495.00	0	.00
	<i>Licenses & permits Totals</i>	\$121,475.00	\$0.00	\$121,475.00	\$9,155.50	\$0.00	\$41,541.00	\$79,934.00	34%	\$0.00
<i>Charges for sales and services</i>										
4600.190	Charges and fees Passport	112,880.00	.00	112,880.00	8,002.20	.00	43,848.47	69,031.53	39	.00
4601.012	Sales Copy machine use	320.00	.00	320.00	21.50	.00	191.50	128.50	60	.00
4601.196	Sales Directory	800.00	.00	800.00	3.79	.00	12.32	787.68	2	.00
4609	Miscellaneous public charges	120.00	.00	120.00	.00	.00	.00	120.00	0	.00
	<i>Charges for sales and services Totals</i>	\$114,120.00	\$0.00	\$114,120.00	\$8,027.49	\$0.00	\$44,052.29	\$70,067.71	39%	\$0.00
<i>Intergovernmental charges for services</i>										
4700	Intergovt charges	88,555.00	.00	88,555.00	.00	.00	.00	88,555.00	0	.00
	<i>Intergovernmental charges for services Totals</i>	\$88,555.00	\$0.00	\$88,555.00	\$0.00	\$0.00	\$0.00	\$88,555.00	0%	\$0.00
<i>Miscellaneous revenue</i>										
4900	Miscellaneous	360.00	.00	360.00	30.00	.00	90.00	270.00	25	.00
	<i>Miscellaneous revenue Totals</i>	\$360.00	\$0.00	\$360.00	\$30.00	\$0.00	\$90.00	\$270.00	25%	\$0.00
	Department 019 - County Clerk Totals	\$591,115.00	\$0.00	\$591,115.00	\$39,430.07	\$0.00	\$174,551.61	\$416,563.39	30%	\$0.00
	REVENUE TOTALS	\$591,115.00	\$0.00	\$591,115.00	\$39,430.07	\$0.00	\$174,551.61	\$416,563.39	30%	\$0.00
EXPENSE										
Department 019 - County Clerk										
<i>Personnel services</i>										
5100	Regular earnings	233,710.00	.00	233,710.00	16,609.18	.00	71,474.57	162,235.43	31	.00
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	1,273.44	.00	4,315.88	(4,315.88)	+++	.00
5102.200	Paid leave earnings Personal	.00	.00	.00	345.45	.00	1,104.50	(1,104.50)	+++	.00
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	970.88	(970.88)	+++	.00
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	614.37	(614.37)	+++	.00
5103.000	Premium Overtime	1,008.00	.00	1,008.00	268.85	.00	696.24	311.76	69	.00
	<i>Personnel services Totals</i>	\$234,718.00	\$0.00	\$234,718.00	\$18,496.92	\$0.00	\$79,176.44	\$155,541.56	34%	\$0.00
<i>Fringe benefits and taxes</i>										
5110.100	Fringe benefits FICA	17,252.00	.00	17,252.00	1,358.87	.00	5,811.77	11,440.23	34	.00
5110.110	Fringe benefits Unemployment compensation	876.00	.00	876.00	73.00	.00	292.00	584.00	33	.00
5110.200	Fringe benefits Health insurance	65,564.00	.00	65,564.00	3,435.68	.00	14,101.10	51,462.90	22	.00
5110.210	Fringe benefits Dental Insurance	5,230.00	.00	5,230.00	271.28	.00	1,114.45	4,115.55	21	.00



County Clerk

Date Range 01/01/13 - 04/30/13
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 019 - County Clerk										
Fringe benefits and taxes										
5110.220	Fringe benefits Life Insurance	465.00	.00	465.00	40.16	.00	200.80	264.20	43	.00
5110.230	Fringe benefits LT disability insurance	841.00	.00	841.00	38.67	.00	154.04	686.96	18	.00
5110.235	Fringe benefits Disability insurance	3,136.00	.00	3,136.00	261.33	.00	1,045.32	2,090.68	33	.00
5110.240	Fringe benefits Workers compensation insurance	54.00	.00	54.00	4.50	.00	18.00	36.00	33	.00
5110.300	Fringe benefits Retirement	13,848.00	.00	13,848.00	1,238.17	.00	5,124.54	8,723.46	37	.00
Fringe benefits and taxes Totals		\$107,266.00	\$0.00	\$107,266.00	\$6,721.66	\$0.00	\$27,862.02	\$79,403.98	26%	\$0.00
Operations and maintenance										
5300	Supplies	.00	.00	.00	.00	.00	55.79	(55.79)	+++	.00
5300.001	Supplies Office	5,200.00	.00	5,200.00	201.80	.00	2,582.60	2,617.40	50	.00
5300.004	Supplies Postage	8,500.00	.00	8,500.00	1,066.21	.00	3,013.40	5,486.60	35	.00
5304	Printing	4,100.00	.00	4,100.00	.00	.00	471.75	3,628.25	12	.00
5304.100	Printing Forms	27,000.00	(7,380.00)	19,620.00	.00	.00	13,291.13	6,328.87	68	.00
5305	Dues and memberships	130.00	.00	130.00	.00	.00	95.00	35.00	73	.00
5306.100	Maintenance agreement Software	5,900.00	7,380.00	13,280.00	1,106.64	.00	4,426.54	8,853.46	33	.00
5307.100	Repairs and maintenance Equipment	1,120.00	.00	1,120.00	.00	.00	.00	1,120.00	0	.00
5310	Advertising and public notice	53,200.00	.00	53,200.00	1,355.63	.00	30,546.30	22,653.70	57	.00
5330	Books, periodicals, subscription	1,109.00	.00	1,109.00	.00	.00	22.00	1,087.00	2	.00
5340	Travel and training	2,390.00	.00	2,390.00	.00	.00	1,128.95	1,261.05	47	.00
Operations and maintenance Totals		\$108,649.00	\$0.00	\$108,649.00	\$3,730.28	\$0.00	\$55,633.46	\$53,015.54	51%	\$0.00
Insurance costs										
5410.400	Insurance Bond	88.00	.00	88.00	.00	.00	81.25	6.75	92	.00
Insurance costs Totals		\$88.00	\$0.00	\$88.00	\$0.00	\$0.00	\$81.25	\$6.75	92%	\$0.00
Chargebacks										
5600	Indirect cost	57,102.00	.00	57,102.00	4,758.50	.00	19,034.00	38,068.00	33	.00
5601.100	Intra-county expense Information services	36,149.00	.00	36,149.00	2,918.92	.00	11,144.72	25,004.28	31	.00
5601.200	Intra-county expense Insurance	1,357.00	.00	1,357.00	113.08	.00	452.32	904.68	33	.00
5601.400	Intra-county expense Copy center	10,600.00	.00	10,600.00	244.18	.00	5,116.41	5,483.59	48	.00
5601.450	Intra-county expense Departmental copiers	731.00	.00	731.00	60.92	.00	243.68	487.32	33	.00
Chargebacks Totals		\$105,939.00	\$0.00	\$105,939.00	\$8,095.60	\$0.00	\$35,991.13	\$69,947.87	34%	\$0.00
Contracted services										
5370	Support Services	5,355.00	.00	5,355.00	.00	.00	.00	5,355.00	0	.00
Contracted services Totals		\$5,355.00	\$0.00	\$5,355.00	\$0.00	\$0.00	\$0.00	\$5,355.00	0%	\$0.00
Transfer out										
9003	Transfer out	29,100.00	.00	29,100.00	2,425.00	.00	9,700.00	19,400.00	33	.00
Transfer out Totals		\$29,100.00	\$0.00	\$29,100.00	\$2,425.00	\$0.00	\$9,700.00	\$19,400.00	33%	\$0.00
Department 019 - County Clerk Totals		\$591,115.00	\$0.00	\$591,115.00	\$39,469.46	\$0.00	\$208,444.30	\$382,670.70	35%	\$0.00
EXPENSE TOTALS		\$591,115.00	\$0.00	\$591,115.00	\$39,469.46	\$0.00	\$208,444.30	\$382,670.70	35%	\$0.00

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County Clerk

Date Range 01/01/13 - 04/30/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF Totals										
	REVENUE TOTALS	591,115.00	.00	591,115.00	39,430.07	.00	174,551.61	416,563.39	30	.00
	EXPENSE TOTALS	591,115.00	.00	591,115.00	39,469.46	.00	208,444.30	382,670.70	35	.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$39.39)	\$0.00	(\$33,892.69)	\$33,892.69		\$0.00
Fund 802 - Dog License										
	REVENUE									
	Licenses & permits									
4401	Licenses	37,500.00	.00	37,500.00	.00	.00	.00	37,500.00	0	.00
	Licenses & permits Totals	\$37,500.00	\$0.00	\$37,500.00	\$0.00	\$0.00	\$0.00	\$37,500.00	0%	\$0.00
	EXPENSE									
	Operations and maintenance									
5300	Supplies	600.00	.00	600.00	.00	.00	183.43	416.57	31	.00
5300.004	Supplies Postage	100.00	.00	100.00	.00	.00	.39	99.61	0	.00
5310	Advertising and public notice	2,725.00	.00	2,725.00	122.07	.00	3,203.07	(478.07)	118	.00
	Operations and maintenance Totals	\$3,425.00	\$0.00	\$3,425.00	\$122.07	\$0.00	\$3,386.89	\$38.11	99%	\$0.00
	Other									
5885	Payments to districts	34,075.00	.00	34,075.00	.00	.00	.00	34,075.00	0	.00
	Other Totals	\$34,075.00	\$0.00	\$34,075.00	\$0.00	\$0.00	\$0.00	\$34,075.00	0%	\$0.00
	EXPENSE TOTALS	\$37,500.00	\$0.00	\$37,500.00	\$122.07	\$0.00	\$3,386.89	\$34,113.11	9%	\$0.00
Fund 802 - Dog License Totals										
	REVENUE TOTALS	37,500.00	.00	37,500.00	.00	.00	.00	37,500.00	0	.00
	EXPENSE TOTALS	37,500.00	.00	37,500.00	122.07	.00	3,386.89	34,113.11	9	.00
	Fund 802 - Dog License Totals	\$0.00	\$0.00	\$0.00	(\$122.07)	\$0.00	(\$3,386.89)	\$3,386.89		\$0.00
Grand Totals										
	REVENUE TOTALS	628,615.00	.00	628,615.00	39,430.07	.00	174,551.61	454,063.39	28	.00
	EXPENSE TOTALS	628,615.00	.00	628,615.00	39,591.53	.00	211,831.19	416,783.81	34	.00
	Grand Totals	\$0.00	\$0.00	\$0.00	(\$161.46)	\$0.00	(\$37,279.58)	\$37,279.58		\$0.00